

User Guide For “Login to *myTax* Portal”

(Version 3.0)



Login as Staff

Our Taxes. Our Nation.

INLAND REVENUE AUTHORITY OF SINGAPORE

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Printer friendly

Property Tax Billing for Year 2009
IRAS is issuing the Property Tax Bills for 2009 in Nov and Dec 2008.
[More Property Tax payment information.](#)

Log in to myTax Portal Your one-stop personalised portal for transacting with IRAS

[Request SingPass / IRAS PIN](#)
e-Services Authorisation System (EASY)

Quick links

Tax Agents	Forms
e-Tax Guides	Tax treaties
e-Services	Tax Acts
Tax rates	Exchange rates
Payments	Tax Academy
Refunds	

Highlights

- 21-Nov-2008
e-Tax Guide
GST Guide for the Market Participants in the New Electricity Market of Singapore
- 13-Nov-2008
Media Release
Outcome of MOF's Public Consultation on R&D for Income Tax Purposes
- 31-Oct-2008
e-Tax Guide
Research & Development Tax Measures
- 24-Oct-2008
Updated Content
GST treatment for rebates given by suppliers to customers

Individuals

- For locals (employees, contract staff, pensioners, working overseas...)
- For foreigners (employees, professionals, public entertainers, non-resident directors...)

Businesses

- For companies
- For partners
- For sole-proprietors/self-employed (freelancers, commission agents, taxi drivers, hawkers...)
- Responsibilities as an employer
- Withholding tax (for payment to non-residents or non-resident companies)

Property

- For property buyers
- For home owners (HDB, private apartments, landed homes)
- For other building owners
- For Land owners (including redevelopment properties)
- For estate agents & lawyers
- Services (house numbering, licenses...)

Other taxes

Stamp duty	Charities/PCs
Estate duty	Private lottery duty
Trust (including income from estates)	Betting & sweepstake duties

GST

- Introduction to GST
- Registering for GST
- For GST-registered traders
- For consumers (shoppers, tourists, customers...)
- For non-GST registered traders
- Check if a business is GST registered
- GST for specific industries

Login as Staff

1. Select <My Organisation's/ Business's Tax Matters>.
2. Click <SingPass> or <IRAS PIN>.



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Welcome to *myTax Portal*

myTax Portal is a safe and secure one-stop personalised portal for taxpayers to transact with IRAS electronically.

New! Your Individual Income Tax Notices of Assessment for 2007 and 2008 are now available online. Simply login with your SingPass or IRAS PIN and you can view or print your finalised Notices of Assessment from the portal.

If you are logging in on behalf of your organisation

- Please ensure that you have
- The Organisation's Tax Reference Number
 - Been authorised by your Organisation via [EASY](#)

Information on e-Services

- View User Guides and FAQs
- [Individuals](#)
 - [Business](#)
 - [GST](#)
 - [Property](#)
 - [Other e-Services](#)

e-Services that can be accessed without logging in

Business

- [View DIN and Date of Extension of Form C](#)
- [View Officer-in-charge](#)

GST

- [View Register of Registered GST Business](#)

Property

- [Search for Building & Estate Names](#)

Step 1 - I am logging in for

- My Tax Matters
- **My Organisation's/Business' Tax Matters**
- My Client's Tax matters

Step 2 - I am logging in using

> Request [SingPass](#) or [IRAS PIN](#)

Log in to To authorise employees or third parties to access government e-services

EASY

myTax Portal and *EASY* will not be available on Mon to Sat, from **2am to 6am(SGT)** and on Sun, from **2am to 8.30am(SGT)**, due to daily maintenance. We apologise for any inconvenience caused.



Join GIRO to enjoy interest free installment payment

You may submit your GIRO applications

Login as Staff (Using IRAS PIN)



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Log in to myTax Portal

e-Services Authorisation System (EASY)

Request for SingPass/IRAS PIN

- Request for SingPass
- Request for IRAS PIN

Information On

- Individual Income Tax
- Corporate Tax
- Goods & Services Tax
- Property Tax
- Stamp Duty
- Partnership
- Charities/IPCs
- Bodies of Persons
- CESS
- Estate Duty
- Trust
- Private Lotteries
- S45 Withholding Tax
- TV License Fees

For Employers

Our e-Services

I am logging in for my organisation's/business' tax matters

My Tax Reference Number

: NRIC
(e.g. S1234567Z, F1234567A)

My IRAS PIN

:

My Organisation Tax Reference Number

: UEN-OTHERS

With the implementation of Unique Entity Number (UEN), ROC/ROB has been removed from the "drop-down" selection list. Please see table below.

[Forgotten your PIN?](#)

Please enter the correct Organisation

1. Enter <My Tax Reference No>, <My IRAS PIN> and <My Organisation Tax Reference Number>.
2. Click <Login>.

Local Companies with UEN (yyyynnnnX format)	Select "UEN-LOCAL CO" and enter the number (e.g. 200312345A) [previously known as "ROC"]
Foreign Companies with UEN (TyyPQnnnnX format)	Select "UEN-OTHERS" and enter the number (e.g. T08FC1234A) [previously known as "ROC"]
Local Businesses (exclude sole-proprietorships for GST) /Partnerships with UEN (nnnnnnnX format)	Select "UEN-BUSINESS" and enter the number (e.g. 52912345A) [previously known as "ROB"]
Limited Liability Partnerships with UEN (TyyPQnnnnX format)	Select "UEN-OTHERS" and enter the number (e.g. T08LL1234A)
Clubs, Associations, Societies, Government Agencies & Others with UEN (TyyPQnnnnX format)	Select "UEN-OTHERS" and enter the number (e.g. T08SS1234A)

Login as Staff (Using SingPass)



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Welcome

to SingPass Authentication Service

SingPass ID (Enter your **Identific**
e.g. S1234567G, G1234567G)

SingPass (8-24 characters, CA

[Tick here to change your SingPass](#)

1. Enter **<SingPass ID>** & **<Singpass>**.
2. Click **<Submit>**.

By clicking on the Submit button, you agree to be bound by the terms specified in the [Terms of Use](#) and Important Notes below.

[For tips on Online Security, Click here.](#)

[Do not have a SingPass? Apply here.](#)

[Forgot your Password? Reset here.](#)

Important Notes

Login as Staff (Using SingPass)



At myTax Portal...

you surf, we serve



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 - Property Tax
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 - Charities/IPC's
 - Bodies of Persons
 - CESS
 - Estate Duty
 - Trust
 - Private Lotteries
 - S-45 Withholding Tax
 - TV License Fees

I am logging in for my organisation's/business' tax matters

My Organisation Tax Reference Number

UEN-OTHERS | S08SS0123A

Login Clear Cancel

With the implementation of the Unique Entity Number (UEN), ROC/ROB has been removed from the "drop-down" selection list. Please see the table below.

[Forgotten your PIN?](#)

1. Enter <My Organisation Tax Reference Number>.
2. Click <Login>.

Please enter the correct Organisation Tax Reference number as follows:

Local Companies with UEN - yyyynnnnX format	Select "UEN-LOCAL CO" and enter the number (e.g. 200312345A) [previously known as "ROC"]
Foreign Companies issued with either UEN - TyyPQnnnX format	Select "UEN-OTHERS" and enter the number (e.g. T08FC1234A) [previously known as "ROC"]
Local Businesses (exclude sole-proprietorships for GST)/Partnerships with UEN - nnnnnnnX format	Select "UEN-BUSINESS" and enter the number (e.g. 52912345A) [previously known as "ROB"]

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- Log out from myTax Portal
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- e-Services For
 - \$45 Withholding Tax
 - e-Submission**
- Tax Resources
 - e-Tax Guides
 - Downloadable Forms
 - Average Exchange Rates
 - Tax Treaties
- Contact IRAS

Name of Organisation : ABC FOUNDATION
Tax Reference No. : S08SS0123A

Messages

[What I Need To Do](#)

[Useful Tax Info](#)

[Last Completed Portal Transactions](#)

[What's New](#)

Click **<What I Need To Do>** or
<e-Submission>.

Please remember to LOGOUT and CLOSE the browser after you have completed your filing.

IRAS 26/11/2008-32R

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<ul style="list-style-type: none">HomeLog out from <i>myTax Portal</i>Change IRAS PINe-Services For<ul style="list-style-type: none">S45 Withholding Taxe-SubmissionTax Resources<ul style="list-style-type: none">e-Tax GuidesDownloadable FormsAverage Exchange RatesTax TreatiesContact IRAS	Name of Organisation : ABC FOUNDATION Tax Reference No. : S08SS0123A	What I Need To Do <ul style="list-style-type: none">e-Submission of Donation<ul style="list-style-type: none">- File Form / Return	My Messages <ul style="list-style-type: none">Useful Tax InfoCorrespondence & NoticesLast Completed Portal Transactions
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Click <File Form / Return> to view list of action(s) required.

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- Contact IRAS

Name of Organisation : ABC FOUNDATION
Tax Reference No. : S08SS0123A

What I Need To Do

e-Submission of Donation

- File Form / Return

No outstanding submission

My Messages

Useful Tax Info

Correspondence & Notices

Last Completed Portal Transactions

We have received your submission and no action is required from you at this moment.

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Message Displayed at “What I Need To Do”	Action Required
File year YYYY tax-deductible donation records by dd/mm/yyyy	IRAS has yet to receive your file for the particular year. If you have submitted your file recently, you may check the status after a few days. Please submit the donation details by the stipulated date if you have yet to do so.
No action required	Your organization is not required to do submission for that particular year.
No outstanding submission	We have received your submission and no action required from you at this moment.
Your file has been rejected. If it was submitted via e-Submission, see View Status for more details	Your file has been rejected by IRAS. You may click on the hyperlink and it will bring you to the View status screen at e-Submission. Please make the necessary amendments and re-send the file.