The Chief Assessor
55 Newton Road, Revenue House
SINGAPORE 307987
Contact Person: Ms Koh Wei Ling
Tel: 6351 2351 Fax: 6351 2455

APPLICATION FORM FOR THE DEFERMENT OF ASSESSMENT UNDER SECTION 2(3) OF THE PROPERTY TAX ACT

INLAND REVENUE AUTHORITY OF SINGAPORE

Important :

This form may take you approximately 15 minutes to fill in.

1. You will need the following information to fill in the form:
   a) Tenancy agreements for units which are let out
   b) Tenancy agreements for units which are sublet by head tenant (if applicable)
2. Please ensure that all questions are answered by filling in the applicable fields.
3. This application will be rejected if the information provided is incomplete or unclear.

Section A: Particulars of Property

Land Description (MK/TS* & Lot Nos.) _____

Property Tax Account No. | | | | | | | | |

Name of Development _____

Address of Property _____

Total No. of Units _____

Total No. of Units Let Out _____

Total No. of Units Sublet (If applicable) _____

** delete if not applicable*

Section B: Details of Lettings

Please answer the following questions by ticking the appropriate box.

	Yes	No
Q1. Is a minimum of 25% of the units in the development let on tenancies of at least 1 year, on arm's length basis, to unrelated parties and do not have termination clause in the tenancy agreements?	☐	☐
Q2. Is the development wholly let to one head tenant? ***If the answer to the above question is "Yes", we require your head tenant to furnish the information requested for under Section E***	☐	☐
Q3. Are the units in the development let/sublet and used for purposes approved by the authorities?	☐	☐
Q4. Have you started marketing the proposed development on the en-bloc property?	☐	☐

Section C: Details of all units that are leased on tenancies which meet the minimum criteria

Address		Tenancy Start Date	Tenancy End Date	Duration of Tenancy	Monthly Rent	Name of Tenant	UEN/NRIC/FIN/ Passport No.	Early Termination Clause
House No.	Unit No.	DD/MM/YY	DD/MM/YY	(mths)	(Gross)			(Yes/No)

Address		Tenancy Start Date	Tenancy End Date	Duration of Tenancy	Monthly Rent	Name of Tenant	UEN/NRIC/FIN/ Passport No.	Early Termination Clause
House No.	Unit No.	DD/MM/YY	DD/MM/YY	(mths)	(Gross)			(Yes/No)

Section D: Declaration

I declare that the information submitted is true, correct and complete.

____

Name of Owner

____

UEN:

____

Name, Designation & Signature of Authorised Signatory

NRIC ____________________

Contact No. ____________________

Email Address ____________________

Date ____________________

Section E: Details of all units that are sublet by the head tenant (If applicable)

Address		Tenancy Start Date	Tenancy End Date	Duration of Tenancy	Monthly Rent	Name of Subtenant	UEN/NRIC/FIN/ Passport No.	Early Termination Clause
House No.	Unit No.	DD/MM/YY	DD/MM/YY	(mths)	(Gross)			(Yes/No)

Section F: Declaration (To be filled by head tenant, if applicable)

I declare that the information submitted is true, correct and complete.

____

Name of Tenant

____

UEN:

____

Name, Designation & Signature of Authorised Signatory

NRIC ____________________

Contact No. ____________________

Email Address ____________________

Date ____________________