



INLAND REVENUE
AUTHORITY
OF SINGAPORE

User Guide

View Account Summary for Property Owners

Step 1

Log in to myTax Portal, you will see the Account Summary screen which display the tax types with outstanding balances.

To view your account details for Property Tax, click on **'View Summary'** to access the Property Account Summary

Account Summary [SAVE AS PDF/ PRINT](#)

Apply Payment Plan
Sign up for GIRO to enjoy up to 12 monthly interest-free instalments, or opt for once-a-year deduction when you:
- Apply for new GIRO arrangement (for DBS/ POSB and OCBC account holders)
- Re-Activate GIRO

[Learn more about alternative ways to apply for GIRO for other banks](#)
[Know more about GIRO deduction dates and how GIRO works](#)

[Apply Payment Plan](#)

Type	Balance	Actions
Income Tax	S\$ 43.44 (DR)	VIEW DETAILS
Property Tax		VIEW SUMMARY

Step 2

Select **'View Details'** to view the Property Account Details belonging to the property you wish to view.

Property Account Summary

 [SAVE AS PDF/ PRINT](#)

[< Back to Account Summary](#)

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1 - 2 of 2 Record(s)

[Apply Payment Plan](#)

Property	Postal Code	Property Tax Ref No.	Balance	Actions
400 Orchard Road, Singapore	238877	400000000	S\$2,003.55 (DR)	VIEW DETAILS
400 Orchard Road, Singapore	238877	400000000	S\$1,500.00 (DR)	VIEW DETAILS

Step 3

Finance transactions for the past two years of the Property Account details will be displayed.

Select **'Save As PDF/Print'** of the Statement of Account from your desktop.

Alternatively, you may select **'Download'** at the bottom of the page to download the Statement of Account (in PDF format).

[SAVE AS PDF/PRINT](#)

Property Account Details

[< Back to Property Account Summary](#)

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Financial transactions for the past 2 years from 31 Aug 2021 are available for viewing.

Payment made after 28 Aug 2021 may not be reflected in the Account Statement.

If your application for concessions or claims is being processed, the transactions will not be reflected in the Account Statement.

Property Tax Ref No.: [REDACTED]

Description: [REDACTED]

Balance as at 31 Aug 2021	Remarks	Actions
SS 2,003.55 (DR)	No payment plan	APPLY PAYMENT PLAN PAY

1 - 1 of 1 Record(s)

Date	Transaction	Tax Period	Payment Due (\$)	Paid (\$)	Balance (\$)
	Balance B/F				[REDACTED]

[VIEW ACCOUNT SUMMARY](#)

Statement of Account

Keep a copy of your Statement in PDF format.

[DOWNLOAD](#)

View Account Summary – Property Owners

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