



**IRAS – Inland Revenue Authority of Singapore  
(Amend Licence Application System Guide)**

# Licence Application

## Login and Registration



Welcome to GoBusiness

### Log in to GoBusiness Dashboard

Apply for or manage your licences & accreditations.

Users with no registered Unique Entry Number (UEN)

[Log In for Individual Users](#)

[Register for a foreign user account](#)

Users with a registered UEN

[Log In for Business Users](#)

[For foreign entities: Register for a Foreign Corporate Account](#)

[Need Help? Read our FAQ](#)

singpass

### Beware of impersonation scams ^

Government officials will NEVER ask you to transfer money or disclose bank log-in details over a phone call. Call the 24/7 ScamShield Helpline at 1789 if you are unsure if something is a scam.



### Log in with Singpass

Your trusted digital identity

[Singpass app](#) [Password login](#)

#### Log in

[Log in](#)

[Retrieve Singpass ID](#) [Reset password](#)

[Register for Singpass](#)

[Singpass app](#) [Password login](#)

#### Scan with Singpass app to log in

[Register for Singpass](#)

[Download Singpass app](#)

Note: You may scan the QR with your SingPass app or enter SingPass ID and Password to log in.

# Amend Existing Licence

A Singapore Government Agency Website

GoBusiness

Dashboard

My Submissions

Licences

Help

Search by Government Agency, Licence or Application name/number

My Licences

Last updated at 10:45am

All Licences (8)

Due for Renewal (2)

Active Licences (3)

Other Licences (3)

Submit Returns (0)

LICENCE NAME AND NUMBER	AGENCY	STATUS	ISSUE DATE	EXPIRY DATE	ACTION
Appraiser's Licence (Lands and Buildings) Licence No. : AD041-20100282 - IRAS	IRAS	Active	2 Jul 2024	31 Dec 2025	<div>Select Action</div>
Appraiser's Licence (Lands and Buildings) Licence No. : AD0307 - IRAS	IRAS	Active	3 Jul 2024	31 Dec 2025	<div>Download</div> <div>View Form</div> <div>Amend</div>

Note: You should proceed to amend licence if you have changed your company or place of residence since your last renewal. For other changes, please email to [appraiserlicence@iras.gov.sg](mailto:appraiserlicence@iras.gov.sg)

# General Information

General Info

Application Details

Review Form

Declaration

Make Payment

You are applying to amend Appraiser's Licence (Lands and Buildings) (IRAS)

All fields are mandatory unless stated as optional. Please note that processing time may be delayed if incomplete or inaccurate information is submitted.

Estimated 30 mins to complete

STEP 1

General Information

Review and fill the following details for application.

Profile

I am applying

☒ As an applicant

☐ On behalf of applicant

Applicant Detail

Salutation

Mr

Name

Default User

ID Type

NRIC

ID No.

\*\*\*\*Q569G

Email

defaultuser@gmail.com

Contact Number

+65

9771 1234

Address

Address Type

☒ Singapore Address

☐ Foreign Address

Postal Code

480134

Reference Address

Block/House No.

135

Street Name

Bedok North Avenue 3

Flats/Floor # (Optional)

12

Unit (Optional)

111

Building Name

Bedok Tower

Repeat Address

Save Draft

Application Details

Note: Click Application Details to proceed.

# Application Details

General Info

Application Details

Review Form

Checklist

Media Payment

STEP 2

Application Details to amend Appraiser's Licence (Lands and Buildings) (IRAS)

Fill in the following details.

Licence Information

Licence No.

AD041-201000027

Licencee Particulars (as per NRIC / FIN)

Name

Default User

\$256

ID Type

NRIC

ID Number

940000000

999

Citizenship

SINGAPORE CITIZEN

Sex

Female

Date of Birth

04/04/1999

Current Responder

email: No, propagate from source information

+65 1234 5678

Email Address

email: No, propagate from source information

default@example.com

Current Residential Address (As per NRIC)

Update Residential Address

Yes

No

Current Employment Details

Update Employment Details

Yes

No

Note: If there is no change to your particulars, please select No. Similarly, if there are changes to be made, please select Yes.

Current Residential Address (As per NRIC)

Update Residential Address

Yes

No

Residential Address

Postal Code

400156

Retrieve Address

Block/Flouse No.

156

Street Name

BECKON NORTH AVENUE 3

Flouse/Level @ (Optional)

12

Unit (Optional)

111

Building Name (Optional)

145

Reset Address

Current Employment Details

Update Employment Details

Yes

No

Employment Status

Salaried Employee

Self-employed

Name of Company

ABC Pte Ltd

\$1760

D designation

Valuation Manager

\$750

Date Joined

05/05/2025

Office Tel Number

+65 1234 5678

Company Address

Postal Code

307229

Retrieve Address

Block/Flouse No.

2

Street Name

KITCHENER LINK

Flouse/Level @ (Optional)

10-01, 01, 01A

Unit (Optional)

10-01-01, 001-01

Building Name

CITY SQUARE RESIDENCES

Reset Address

# Supporting Documents

Supporting Documents

Copy of NRIC / FIN (front and back)

Only 1 file of 2 MB or less.

File name must have no more than 130 characters and no spaces. Only letters (a-z), numbers (0-9), underscores (\_), and hyphens (-) are allowed.

Support only JPG, JPEG, GIF, DOC, DOCX, PDF format.

NRIC\_FIN

(4.2 KB)

Uploaded

Authorization letter from new employer

Only 1 file of 2 MB or less.

File name must have no more than 130 characters and no spaces. Only letters (a-z), numbers (0-9), underscores (\_), and hyphens (-) are allowed.

A letter from the company where you will be acting as an operator for, verifying that upon the issuance of the license, you will be acting as an operator or value of the company.

Support only JPG, JPEG, GIF, DOC, DOCX, PDF format.

Letter.pdf

(11.6 KB)

Uploaded

General Information

Save Draft

Review Form

Note: If you have changed your place of residence or company, please upload the Supporting Document(s).

## Review Form

gbsBusiness

SINGAPORE

Application Details

Review Form

Dashboard

Make Payment

STEP 1

Review Form

Please review the following details carefully. You will not be able to edit these details when you proceed to the next step.

General Information

Profile

I am applying  
As an applicant

Applicant Detail

Mr

Name

Darshak Dhar

IS Type is (if Member)

NRIC: \*\*\*\*-\*\*\*\*

Email

d@darshan@gmail.com

Contact Number

+65 9773 1234

Address

124 Bukit North Avenue 3, #12-111 Bukit North Tower, Singapore 680116

Application Details to amend Appraiser's Licence (Lands and Buildings) (IRAS)

Licence Information

Licensee No.

ADM1-105008Z

Licenses Particulars (as per NRIC / FIN)

Name

Darshak Dhar

IS Type

NRIC

ID Number

105008Z

Citizenship

SINGAPORE CITIZEN

Sex

Female

Date of Birth

01/05/1999

Contact Number

Internal Mobile No. (for propagation from license information)

+65 9773 1234

Email Address

Internal Email No. (for propagation from license information)

d@darshan@gmail.com

Current Residential Address (As per NRIC)

Update Residential Address

Yes

Residential Address

124 BECHOE NORTH AVENUE 3, #12-111 NB, Singapore 680116

Current Employment Details

Update Employment Details

Yes

Employment Status

Substantive Employee

Name of Company

ABC Pte Ltd

Designation

Valuation Manager

Date Joined

01/05/2005

Office for Member

+65 6546 1234

Company Address

2 KITCHENER LINE, CITY SQUARE BUSINESSCL, Singapore 207229

Supporting Documents

Copy all NRIC / FIN (front and back)  
and 1 front & 2 selfies  
Support with JPG, PNG, GIF, DOC, DOCX, PDF format  
[NRC.jpg](#) (0.1 KB)

Authentication letter from new employer  
and 1 front & 2 selfies  
A letter from the company where you will be acting as an appraiser for, certifying that upon the issuance of the license, you will be acting as an appraiser or valuer of the company.  
Support with JPG, PNG, GIF, DOC, DOCX, PDF format  
[auth.jpg](#) (0.1 KB)

< Back to Edit

Dashboard

Note: Review your application details and click Declaration to proceed.

# Declaration

A Singapore Government Agency Website

gb go-business

General Info

Application Details

Review Form

Declaration

Make Payment

STEP 4

Declaration

Please scroll to read and acknowledge the following clauses.

General Declaration

I declare that all the information given in this application form is true and correct.

I am aware that legal action may be taken against me if I had knowingly provided false information.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Appraiser's Licence (Lands and Buildings) (IRAS)

I certify that the all above statements are true and correct, and I undertake to update IRAS immediately if there are changes.

I accept that the licence issued will be revoked, and penalties applied if this declaration is false, or IRAS is not updated of changes in my details.

☒ I hereby declare that all of the above is true.

Review Form

Make Payment

Note: Check the declaration box and click Make Payment to proceed.

# Payment

A Singapore Government Agency Website

gb go-business

Payment

Please review your fees and make payment.

DESCRIPTION	GET	AMOUNT
Appraiser's Licence (Lands and Buildings)		
Application Fee	-	\$20.00
	Subtotal	\$20.00
	Amount Payable	\$20.00

Payment method

Please choose a payment method.

Credit/Debit Card

→

PAY NOW

PayNow QR →

Back to Form

Note: Select your preferred payment method and make the payment accordingly.



## Acknowledgement

Singapore Government Agency Website

2024-12-20 10:00 AM

gb

go**business**

GOVERNMENT BRIDGE

We have received your application

Thank you for your application. You will receive updates on it via email.

Payment Summary

DESCRIPTION	DET	AMOUNT
Appraiser's Licence (Lands and Buildings)		
Application Fee	-	\$20.00
	Subtotal	\$20.00
	Total Paid	\$20.00

Download Tax Invoice

Receipt No:  
TN250206000020

Next Steps

We will send you an email notification when there are changes to your application status. Alternatively, you may log in to track your status via the dashboard below.

For application enquiries, you may contact GoBusiness Helpdesk at 6363373 or email [AskGobi@crimmonlogic.com.sg](mailto:AskGobi@crimmonlogic.com.sg)

Return to Dashboard

Note: Click Download Tax Invoice to view the Payment Receipt. Upon agency's review, you shall receive a notification via email that your licence application is approved.

View Receipt

Tax Invoice

TN250206000020

6 February 2025, 11:56am

gb

gobusiness

SINGAPORE

Applicant:

Default User

Payment Mode:

Credit Card - Visa

Appraiser's Licence (Lands and Buildings)

Inland Revenue Authority of Singapore (IRAS)

55, Newton Road, Revenue House, SINGAPORE 307987

Application ID:

FU254048393

GST Registration No.:

M681000004

Payment Transaction ID:

pl\_3GpMCRf-CasrcRKKC3er0nhVj

DESCRIPTION	GST	AMOUNT
Application Fee	-	\$20.00

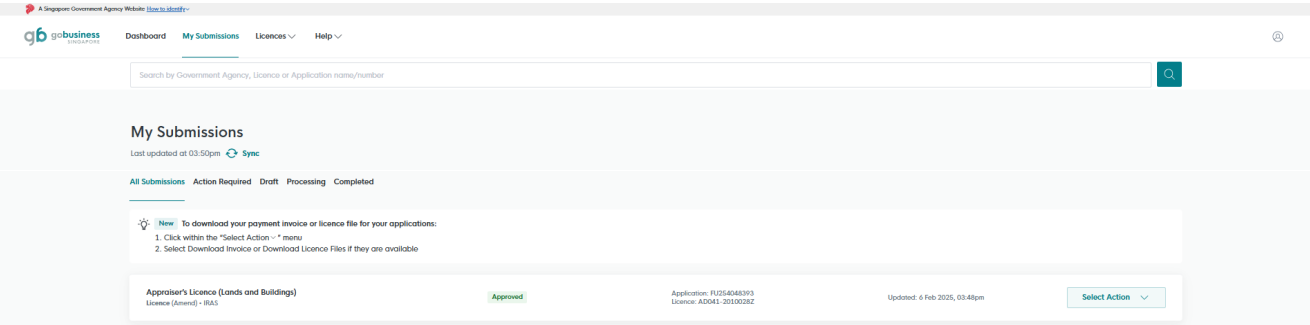
Subtotal

\$20.00

Total Paid


\$20.00

## View Application



Note: Login to dashboard to view status of application.

## View and Retrieve Licence



A Singapore Government Agency Website

[How to Apply?](#)

Dashboard

My Submissions


Licences

▼

Help

▼

Search by Government Agency, Licence or Application name/number



My Licences

Last updated at 03:53pm

↻ Sync

All Licences (8)

Due for Renewal (2)

Active Licences (3)

Other Licences (3)

Submit Returns (0)

LICENCE NAME AND NUMBER	AGENCY	STATUS	ISSUE DATE	EXPIRY DATE	ACTION
<b>Appraiser's Licence (Lands and Buildings)</b> Licence No. AD041-20100282 - IRAS	IRAS	Active	2 Jul 2024	31 Dec 2025	<div> <div>Select Action</div> <div> <div>Download</div> <div>View Form</div> <div>Amend</div> </div> </div>
<b>Appraiser's Licence (Lands and Buildings)</b> Licence No. AD037 - IRAS	IRAS	Active	3 Jul 2024	31 Dec 2025	
<b>Appraiser's Licence (Lands and Buildings)</b> Licence No. AD037 - IRAS	IRAS	Active	3 Jul 2024	31 Dec 2025	

Note: Click on Licences > My Licences > Active Licences > Choose licence > Click Select Action > Click download to retrieve a PDF copy of your approved licence.