

# Amend/Revise Stamping Record

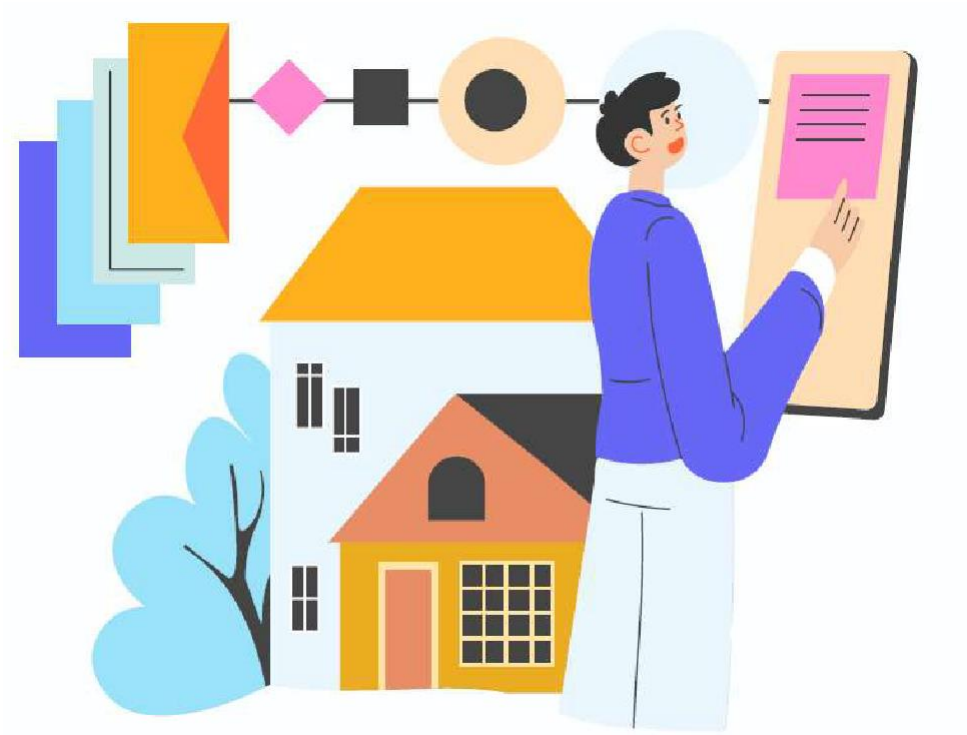


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- Go to <https://mytax.iras.gov.sg/>
- Select '**Stamp Duty**'.



Which Tax Login Am I ?

### myTax Portal Login

- Personal Tax
- Company/ Business Tax
- Tax Agent Login →
- Stamp Duty** →
- Client Notice of Transfer

Need access? Register for [Singpass](#)

- Login as "Individual User" or "Business User".



← Stamp Duty

- Individual User
- Business User

Unauthenticated Services

- [Pay Stamp Duty](#)
- [Check Stamp Certificate Authenticity](#)

LOGIN


RETRIEVE

AMEND/REVISE

PAYMENT

Upon successful login, you will reach the Overview page.

Select '**Request**' then '**Amend/ Revise Stamping Record**'.

 Overview Stamping **Request** Records

Last login on Wednesday, 03 Sep

Overview


Note

[Update your contact details and notification preference](#) to receive e-notifications on Stamp Duty matters.

Search Records/ Cases

Check Stamp Certificate Authenticity

Search By

Document Ref No. (Min. First 6 Digits)  e.g. 2101311234567

[\[+\] MORE OPTIONS](#)

SEARCH




## Amend/ Revise Stamping Record

**Note**

You may self-amend/ revise the details of a stamping record.

Note that amendments may result in a revised stamp duty payable or refund.

Please have all the required documents ready before amending/ revising the stamping record. ([See required documents](#) )

### Retrieve Record

Please enter the assigned Document Reference Number to amend/ revise.

Document Ref No.\*



Enter the Document Ref. No. that  
you wish to amend or revise

**RETRIEVE**

1

LOGIN


RETRIEVE

AMEND/REVISE


PAYMENT


You will be directed to the stamping record where you can make the necessary amendments/revisions.


Example: Amend market value of the property and applicable ABSD rate of a Sale and Purchase stamping record

 Overview Stamping Request Records


## Sale & Purchase

Document Ref No. 2209263968487 

 1 Getting Started

Step 1 of 8 

### Getting Started

File Ref No. (optional) 

Nature of Transaction

Document Description/ Title\*

SAVE DRAFT

CONTINUE



2 Property/ Land

Step 2 of 8

## Property/ Land Details

Select "Property" if the transaction involved immovable premise as HDB flats, condominium, etc.

Select the "Edit" icon in the section to amend the relevant field.

2

Street Name, Postal Code



### Share of Property Transferred

Partial 1/2

### Manner of Holding

Tenancy In Common

### Share in the Property

2 / 12 Name of Buyer/Transferee  
Profile  
Identity No.

2 / 12 Name of Buyer/Transferee  
Profile  
Identity No.

2 / 12 Name of Buyer/Transferee  
Profile  
Identity No.

### Level-Unit

Unit No.

### Property Type

HDB Residential

### Purchase Price/ Market Value (whichever is higher)

Residential: S\$ 359,999.00

+ Property | Land

BACK

CONTINUE



LOGIN

RETRIEVE

AMEND/REVISE

PAYMENT

Amend the relevant field (Example: Purchase Price/Market value).



2 Property/ Land

Step 2 of 8 ⓘ

### Property/ Land Details

Select "Property" if the transaction involved immovable premise as HDB flats, condominium, etc.

3

#### Street Name, Postal Code

##### Share of Property Transferred\*

☐ Full

☒ Partial 1 / 2

##### Manner of Holding\* ⓘ

☐ Joint Tenancy

☒ Tenancy In Common

##### Share in the Property \* ⓘ

2 / 12 Name of Buyer/Transferee  
Profile  
Identity No.

2 / 12 Name of Buyer/Transferee  
Profile  
Identity No.

2 / 12 Name of Buyer/Transferee  
Profile  
Identity No.

Level-Unit

Unit No.

[+MORE UNITS](#)

##### Property Type\*

HDB Residential

##### Purchase Price/ Market Value ⓘ

(whichever is higher)

Residential (S\$)\*

400000.00

Enter new  
Market Value

[UPDATE](#)

+ Property | Land

BACK

CONTINUE

Review the subsequent sections of the form and update accordingly if required.



3 ABSD Rate (if applicable)

Step 3 of 8

### Residential Property/ Land Ownership Details

To determine the Additional Buyer's Stamp Duty (ABSD) Rate:

1. Enter the total number of residential property/ land owned/ co-owned (including current purchase) by each of the buyer/ transferee/ beneficiary (where applicable).
2. Click on "DETERMINE ABSD RATE".
3. Repeat the above steps if there are changes made to the buyer/ transferee/ beneficiary (where applicable) details or property details.

Name

Total No.\*

Name of Buyer/Transferee  
Profile  
Identity No.

1

Name of Buyer/Transferee  
Profile  
Identity No.

1

Name of Buyer/Transferee  
Profile  
Identity No.

1

DETERMINE ABSD RATE

### Additional Buyer's Stamp Duty (ABSD) Rate

You may edit the system suggested ABSD rate, if applicable.

Residential Property/ Land

Purchase Price/ Market Value (whichever  
is higher) (S\$)

ABSD Rate (%)\*

Street Name, Unit No., Postal Code

400,000.00

5%

BACK

CONTINUE

LOGIN

RETRIEVE

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PAYMENT

Based on the details provided, all eligible remission/relief/exemption will be indicated



5 Remission/ Relief/ Exemption (if applicable)

Step 5 of 8 ⓘ

### Remission/ Relief/ Exemption

#### Status of Eligibility

Select the type for which the document is eligible.  
Otherwise, continue to the next step.

4

Type

Select

BACK

CONTINUE



Review and declare if information entered are correct before submitting.

## Summary

### Transaction Details [EDIT](#)

The current and revised details will be reflected.

	Current	Revised
File Ref No.	151232010(ET)	-
Nature of Transaction	Purchase/ Acquisition	-
Document Description/ Title	Agreement for Lease (HDB)	-
Format of Document	Physical	-
Document signed in	Overseas	-
Date of Document	18 Jan 2022	-
Received Date of Document in Singapore	23 May 2022	-
Purchase Price	S\$ 250,000.00	-
Conservancy Charge	S\$ 10,000.00 Per Year	-

### Seller/ Transferor Details [EDIT](#)

	Current	Revised
Name	Name of Seller/Transferor	-
Profile	Profile	-
	Identity No.	

### Buyer/ Transferee Details [EDIT](#)

	Current	Revised
Name	Name of Buyer/Transferee	-
Profile	Profile	-
	Identity No.	

	Current	Revised
Name	Name of Buyer/Transferee	-
Profile	Profile	-
	Identity No.	

	Current	Revised
Name	Name of Buyer/Transferee	-
Profile	Profile	-
	Identity No.	

## Summary of Charges as at 26 Sep 2022\*

	<u>Current</u>	<u>Revised</u>
Stamp Duty	S\$ 0.00	S\$ 6,760.00
Additional Buyer's Stamp Duty	S\$ 0.00	S\$ 20,000.00
Penalty	S\$ 0.00	S\$ 351.00
Total	S\$ 0.00	S\$ 27,111.00
Less: Amount Paid		S\$ 0.00
<b>Total Amount Payable</b>		<b>S\$ 27,111.00</b>
Payment Due Date		29 Sep 2022

\*Any payment/ refund (if applicable) made after 23 Sep 2022 may not be reflected.

The additional stamp duty payable would be indicated here.

## Declaration

Please review the entered information before submitting. Errors in your submission will affect the stamp duty assessment and subsequent amendment may take up to 30 days for review.

☒ I declare that\*

Select this box once you have reviewed the information.

- The information given in this transaction, is true, correct and complete to the best of my knowledge.
- I am aware that under Section 62 of the Stamp Duties Act, I shall be liable on conviction to a fine not exceeding \$10,000 or to imprisonment for a term not exceeding 3 years or to both, if false information is furnished.

 [SAVE AS PDF/ PRINT](#)

BACK

SUBMIT TO IRAS



LOGIN

RETRIEVE

AMEND/REVISE

PAYMENT

## Proceed to Pay

Once the record(s) is submitted to IRAS, you will be liable for payment. Enforcement action will be taken for non-payment after the due date.

[CANCEL](#)

[PAY](#)

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LOGIN

RETRIEVE

AMEND/REVISE

PAYMENT

## Payment

### Payment for Stamp Duty

Amount Payable  
S\$624.00

You are making payment for Stamp Duty with the following Document Ref No.:

Document Ref No.  
2206172972471 [COPY](#)

**IMPT!** Please note down the Document Ref No.

**NOTE:** After making full payment, you will be able to download the Stamp Certificate immediately at the Acknowledgement page.

Proceed to make payment via the preferred payment mode.

### Select your payment mode\*

Your payment amount is subject to the daily transaction limit set for your bank account.

☐ PayNow QR

Pay with your bank's app that supports payment by QR code. Find out about [PayNow QR](#). Successful payment would be posted to your tax account immediately.

☐ AXS

AXS offers various payment options such as eNETS Debit and Visa/ Mastercard credit and debit cards. [AXS Payment Options](#). Successful payment would be posted to your tax account immediately.

☐ Funds Transfer via FAST

Authentication at your banking portal is required. Successful payment would be posted to your tax account immediately.

☐ Internet Banking

You will be directed to your bank's Internet Banking Portal to complete the payment. Successful payment would be posted to your tax account within 3 working days.

Select Bank

☐ Proceed to Acknowledgement

Select this option if you

- wish to pay using offline payment modes/ by a third party; or
- have made payment previously

### AXS Payment Options

- Website (AXS e-Station)  
eNETS Debit, DBS PayLah!, Visa/ Mastercard credit and debit cards (DBS/ POSB, Citibank, OCBC and UOB) and Diners Club credit card.
- Mobile App (AXS m-Station)  
eNETS Debit, NETSPay, DBS PayLah!, OCBC Pay Anyone, Pay+Earn, Visa/ Mastercard credit and debit cards (DBS/ POSB, Citibank, OCBC and UOB) and Diners Club credit card.

For offline payment modes such as cheque, select <Proceed to Acknowledgement>

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If payment is pending, you will see the following acknowledgement page.

\*if on GIRO deduction

## Acknowledgement

### Successful Submission (Pending Payment)

Your account will only be updated after IRAS receives your payment.


The Stamp Certificate(s) will be generated after payment is received by IRAS.

<b>Acknowledgement No.</b>	5000000026002	<b>Date/ Time</b>	17 Jun 2022 5:14 PM
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A copy of this acknowledgement can be found under [Notices/ Letters](#).

**Amount Payable**  
S\$624.00

You may use the following Document Ref no. when using [other payment modes](#).

Document Ref No.  
**2206172972471** 

**IMPT!** Please note down the Document Ref No.

8

8.1

If you are on **GIRO deduction**, you will see the following Acknowledgement page and Stamp Certificate will be ready for your download once payment is successful.

## Acknowledgement

### Successful Submission. Pending GIRO Deduction.

Please ensure sufficient funds for the GIRO deduction.

Stamp Certificate(s) will be invalidated if deduction fails, as there will not be another GIRO deduction.

A copy of the Stamp Certificate(s) will be made available under [Notices/ Letters](#) for each party liable and the applicant.

<b>Acknowledgement No.</b>	5000000026047	<b>Date/ Time</b>	20 Jun 2022 11:18 AM
<b>Total Amount Payable</b>	S\$ 624.00	<b>Payment Mode</b>	GIRO
<b>Date of Deduction</b>	21 Jun 2022	<b>Bank Account</b>	OCBC 132456798

A copy of this acknowledgement can be found under [Notices/ Letters](#).



### Stamp Certificate

Download and attach stamp certificate to your document.

[StampCert\\_2206202978348\\_ver1.pdf](#) (PDF 0.09MB)

