

Amend/Revise Stamping Record



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LOGIN

RETRIEVE

AMEND/REVISE

PAYMENT

- Go to <https://mytax.iras.gov.sg/>

- Select 'Stamp Duty'.



The image shows the 'myTax Portal Login' screen. On the left is a scenic photograph of a bridge over a river with buildings in the background. On the right, there are four login options: 'Personal Tax', 'Company/ Business Tax', 'Tax Agent Login', and 'Stamp Duty'. A red arrow points to the 'Stamp Duty' option. Below these options is a link to 'Client Notice of Transfer'. At the bottom, there is a link for users to 'Register for Singpass'.

Which Tax Login Am I? ?

myTax Portal Login

Personal Tax

Company/ Business Tax

Tax Agent Login

Stamp Duty →

Client Notice of Transfer

Need access? Register for [Singpass](#)

- Login as "Individual User" or "Business User".



The image shows the 'Stamp Duty' login screen. On the left is a scenic photograph of the Singapore skyline, including the Marina Bay Sands. On the right, there are two user selection options: 'Individual User' and 'Business User'. Below these options is a section for 'Unauthenticated Services' with links to 'Pay Stamp Duty' and 'Check Stamp Certificate Authenticity'.

← Stamp Duty

Individual User

Business User

Unauthenticated Services

Pay Stamp Duty

Check Stamp Certificate Authenticity

 LOGIN

RETRIEVE

 AMEND/REVISE PAYMENT

Upon successful login, you will reach the Overview page.

Select 'Request' then 'Amend/ Revise Stamping Record'.



The screenshot shows the 'Overview' page with a navigation bar at the top. The 'Request' tab is selected, and a dropdown menu is open, showing the following options:

- Amend/ Revise Stamping Record (highlighted with a red box and a cursor icon)
- Apply for Assessment (Additional Conveyance Duties)
- Apply for Assessment/ Appeal for Waiver
- Apply for Refund
- Apply for Section 15 Relief
- Object to Assessment

Below the dropdown, there is a note: 'Note: Update your contact details' and a link to 'ficitons on Stamp Duty matters.'

 Search Records/ Cases

Check Stamp Certificate Authenticity



Search By

Document Ref No. (Min. First 6 Digits) ▼ e.g. 2101311234567

[+] [MORE OPTIONS](#)

 SEARCH

[Overview](#) [Stamping](#) [Request](#) [Records](#)

Amend/ Revise Stamping Record

Note

You may self-amend/ revise the details of a stamping record.

Note that amendments may result in a revised stamp duty payable or refund.

Please have all the required documents ready before amending/ revising the stamping record. [\(See required documents\)](#)

Retrieve Record

Please enter the assigned Document Reference Number to amend/ revise.

Document Ref No.*

2209263968487

X

Enter the Document Ref. No. that
you wish to amend or revise

RETRIEVE

1



LOGIN

RETRIEVE

AMEND/REVISE

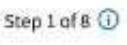
PAYMENT

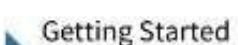
You will be directed to the stamping record where you can make the necessary amendments/revisions.

Example: Amend market value of the property and applicable ABSD rate of a Sale and Purchase stamping record

Stamp Sale and Purchase Documents

Document Ref No. 2209263968487 [\(i\)](#)

 Step 1 of 8 [\(i\)](#)

 Getting Started

File Ref No. (optional) [\(i\)](#)
151232010(ET)

Nature of Transaction
Purchase/ Acquisition

Document Description/ Title* [\(i\)](#)
Agreement for Lease (HDB)

CONTINUE 

O

2 Property/ Land

Step 2 of 8 **Property/ Land Details**

Select "Property" if the transaction involved immovable premise as HDB flats, condominium, etc.

Select the "Edit" icon in the section to amend the relevant field.

2

Street Name, Postal Code

**Share of Property Transferred**

Partial 1/2

Manner of Holding

Tenancy In Common

Share in the Property2/12 Name of Buyer/Transferee
Profile
Identity No.2/12 Name of Buyer/Transferee
Profile
Identity No.2/12 Name of Buyer/Transferee
Profile
Identity No.**Property Type**

HDB Residential

Purchase Price/ Market Value

(whichever is higher)

Residential: S\$ 359,999.00

Storey-Unit
Unit No.

+ Property / Land

BACK

CONTINUE



Amend the relevant field (Example: Purchase Price/Market value).

2 Property/ Land

Step 2 of 8 [\(i\)](#)

Property/ Land Details

Select "Property" if the transaction involved immovable premise as HDB flats, condominium, etc.

3

Street Name, Postal Code

Share of Property Transferred*

Full
 Partial 1 / 2

Manner of Holding* [\(i\)](#)

Joint Tenancy
 Tenancy In Common

Share in the Property* [\(i\)](#)

2 / 12 Name of Buyer/Transferee
 Profile
 Identity No.

2 / 12 Name of Buyer/Transferee
 Profile
 Identity No.

2 / 12 Name of Buyer/Transferee
 Profile
 Identity No.

Storey-Unit
 Unit No.

[+MORE UNITS](#)

Property Type*

HDB Residential

Purchase Price/ Market Value [\(i\)](#)

(whichever is higher)

Residential (S\$)*

400000.00

Enter new
 Market Value

[UPDATE](#)

[+ Property I Land](#)

[BACK](#)

[CONTINUE](#)

Review the subsequent sections of the form and update accordingly if required.



3 ABSD Rate (if applicable)

Step 3 of 8

Residential Property/ Land Ownership Details

To determine the Additional Buyer's Stamp Duty (ABSD) Rate:

1. Enter the total number of residential property/ land owned/ co-owned (including current purchase) by each of the buyer/ transferee/ beneficiary (where applicable).
2. Click on "DETERMINE ABSD RATE".
3. Repeat the above steps if there are changes made to the buyer/ transferee/ beneficiary (where applicable) details or property details.

Name

Total No.*

Name of Buyer/Transferee
Profile
Identity No.

1

Name of Buyer/Transferee
Profile
Identity No.

1

Name of Buyer/Transferee
Profile
Identity No.

1

DETERMINE ABSD RATE

Additional Buyer's Stamp Duty (ABSD) Rate

You may edit the system suggested ABSD rate, if applicable.

Residential Property/ Land

Purchase Price/ Market Value (whichever is higher) (S\$)

ABSD Rate (%)*

Street Name, Unit No., Postal Code

400,000.00

5%

BACK

CONTINUE

Based on the details provided, all eligible remission/relief/exemption will be indicated



Step 5 of 8

5 Remission/ Relief/ Exemption (if applicable)

Remission/ Relief/ Exemption

Status of Eligibility

Select the type for which the document is eligible.
Otherwise, continue to the next step.

4

Type

Select

BACK

CONTINUE



Review and declare if information entered are correct before submitting.

Summary

Transaction Details [EDIT](#)

	Current	Revised
File Ref No.	151232010(ET)	-
Nature of Transaction	Purchase/ Acquisition	-
Document Description/ Title	Agreement for Lease (HDB)	-
Format of Document	Physical	-
Document signed in	Overseas	-
Date of Document	18 Jan 2022	-
Received Date of Document in Singapore	23 May 2022	-
Purchase Price	S\$ 250,000.00	-
Conservancy Charge	S\$ 10,000.00 Per Year	-

The current and revised details will be reflected.

Seller/ Transferor Details [EDIT](#)

	Current	Revised
Name	Name of Seller/Transferor	-
Profile	Profile	-
	Identity No.	

Buyer/ Transferee Details [EDIT](#)

	Current	Revised
Name	Name of Buyer/Transferee	-
Profile	Profile	-
	Identity No.	
	Current	Revised
Name	Name of Buyer/Transferee	-
Profile	Profile	-
	Identity No.	
	Current	Revised
Name	Name of Buyer/Transferee	-
Profile	Profile	-
	Identity No.	

Summary of Charges as at 26 Sep 2022*

	<u>Current</u>	<u>Revised</u>
Stamp Duty	S\$ 0.00	S\$ 6,760.00
Additional Buyer's Stamp Duty	S\$ 0.00	S\$ 20,000.00
Penalty	S\$ 0.00	S\$ 351.00
Total	S\$ 0.00	S\$ 27,111.00

Less: Amount Paid S\$ 0.00

Total Amount Payable

Payment Due Date

S\$ 27,111.00

29 Sep 2022

*Any payment/ refund (if applicable) made after 23 Sep 2022 may not be reflected.

The additional stamp duty payable would be indicated here.

Declaration

Please review the entered information before submitting. Errors in your submission will affect the stamp duty assessment and subsequent amendment may take up to 30 days for review.

I declare that* Select this box once you have reviewed the information.

- The information given in this transaction, is true, correct and complete to the best of my knowledge.
- I am aware that under Section 62 of the Stamp Duties Act, I shall be liable on conviction to a fine not exceeding \$10,000 or to imprisonment for a term not exceeding 3 years or to both, if false information is furnished.

 [SAVE AS PDF/ PRINT](#)

BACK

SUBMIT TO IRAS



LOGIN

RETRIEVE

AMEND/REVISE

PAYMENT

Proceed to Pay

Once the record(s) is submitted to IRAS, you will be liable for payment. Enforcement action will be taken for non-payment after the due date.

[CANCEL](#)[PAY](#)

6

LOGIN

RETRIEVE

AMEND/REVISE

PAYMENT

Payment

Payment for Stamp Duty

Amount Payable
S\$624.00

You are making payment for Stamp Duty with the following Document Ref No.:

Document Ref No.
2206172972471 [COPY](#)

IMPT! Please note down the
Document Ref No.

NOTE: After making full payment, you will be able to download the Stamp Certificate immediately at the Acknowledgement page.

Proceed to make payment via the preferred payment mode.

Select your payment mode*

Your payment amount is subject to the daily transaction limit set for your bank account.

7

 PayNow QR 

Pay with your bank's app that supports payment by QR code. Find out about [PayNow QR](#).
Successful payment would be posted to your tax account immediately.

 AXS 

AXS offers various payment options such as eNETS Debit and Visa/ Mastercard credit and debit cards. [④ AXS Payment Options](#)
Successful payment would be posted to your tax account immediately.

 Funds Transfer via FAST 

Authentication at your banking portal is required.
Successful payment would be posted to your tax account immediately.

 Internet Banking 

You will be directed to your bank's Internet Banking Portal to complete the payment.
Successful payment would be posted to your tax account within 3 working days.

Select Bank 

AXS Payment Options

- Website (AXS e-Station)
eNETS Debit, DBS PayLah!, Singapore-issued Mastercard/Visa/UnionPay credit and debit card and Diners Club credit card.
- Mobile App (AXS m-Station)
eNETS Debit, NETSPay, DBS PayLah!, OCBC Pay Anyone, Singapore-issued Mastercard/Visa/UnionPay credit and debit card and Diners Club credit card.

Payment limits can be found on [IRAS website](#)[OK](#) Proceed to Acknowledgement

Select this option if you

- wish to pay using offline payment modes/ by a third party; or
- have made payment previously

For offline payment modes such as cheque,
select **<Proceed to Acknowledgement>**

If payment is pending, you will see the following acknowledgement page.

*if on GIRO deduction

Acknowledgement

Successful Submission (Pending Payment)

Your account will only be updated after IRAS receives your payment.

The Stamp Certificate(s) will be generated after payment is received by IRAS.

Acknowledgement No. 5000000026002

Date/ Time

17 Jun 2022 5:14 PM

8

A copy of this acknowledgement can be found under [Notices/ Letters](#).

Amount Payable

S\$624.00

You may use the following Document Ref no. when using [other payment modes](#):

Document Ref No.
2206172972471 [COPY](#)

IMPT! Please note down the Document Ref No.

8.1

If you are on **GIRO deduction**, you will see the following Acknowledgement page and Stamp Certificate will be ready for your download once payment is successful.

Acknowledgement

Successful Submission. Pending GIRO Deduction.

Please ensure sufficient funds for the GIRO deduction.

Stamp Certificate(s) will be invalidated if deduction fails, as there will not be another GIRO deduction.

A copy of the Stamp Certificate(s) will be made available under [Notices/ Letters](#) for each party liable and the applicant.

Acknowledgement No. 5000000026047

Date/ Time

20 Jun 2022 11:18 AM

Total Amount Payable S\$ 624.00

Payment Mode

GIRO

Date of Deduction 21 Jun 2022

Bank Account

OCBC 132456798

A copy of this acknowledgement can be found under [Notices/ Letters](#).



Stamp Certificate

Download and attach stamp certificate to your document.

[StampCert_2206202978348_ver1.pdf](#) (PDF 0.09MB)

