

Amend/Revise Stamping Record

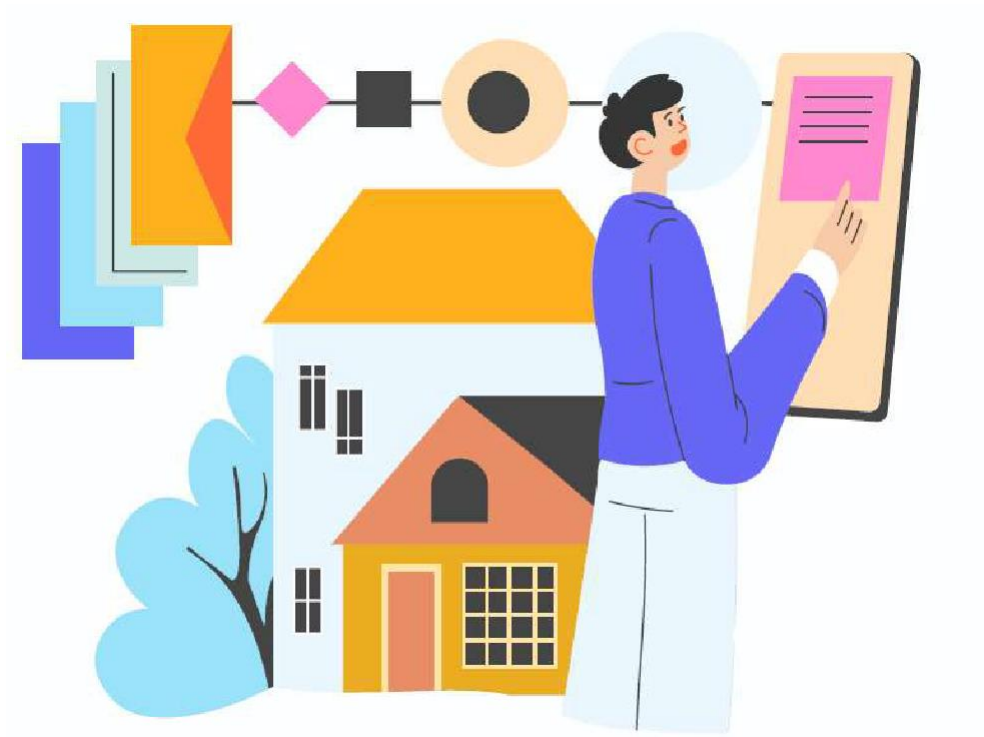


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- Go to <https://mytax.iras.gov.sg/>
- Select '**Stamp Duty**'.



Which Tax Login Am I ?

myTax Portal Login

- Personal Tax
- Company/ Business Tax
- Tax Agent Login →
- Stamp Duty →

⇌ [Client Notice of Transfer](#)Need access? Register for [Singpass](#)

- Login as “Individual User” or “Business User”.



< Stamp Duty

Individual User

Business User

Unauthenticated Services

- [Pay Stamp Duty](#)
- [Check Stamp Certificate Authenticity](#)

LOGIN

RETRIEVE

AMEND/REVISE

PAYMENT

Upon successful login, you will reach the Overview page.

Select '**Request**' then '**Amend/ Revise Stamping Record**'.

Overview

Stamping

Request

Amend/ Revise Stamping Record

Apply for Assessment (Additional Conveyance Duties)

Apply for Assessment/ Appeal for Waiver

Apply for Refund

Apply for Section 15 Relief

Object to Assessment

Records

Last login on Thursday, 04 Dec 20

Overview

Note

[Update your contact details](#)

ifications on Stamp Duty matters.

Search Records/ Cases

Check Stamp Certificate Authenticity

Search By

Document Ref No. (Min. First 6 Digits)

e.g. 2101311234567


[+] MORE OPTIONS

SEARCH



Amend/ Revise Stamping Record

Note

You may self-amend/ revise the details of a stamping record.
Note that amendments may result in a revised stamp duty payable or refund.
Please have all the required documents ready before amending/ revising the stamping record. ([See required documents](#) )

Retrieve Record

Please enter the assigned Document Reference Number to amend/ revise.

Document Ref No.*

2209263968487



Enter the Document Ref. No. that
you wish to amend or revise

RETRIEVE



1

LOGIN


RETRIEVE

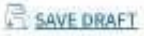
AMEND/REVISE


PAYMENT


You will be directed to the stamping record where you can make the necessary amendments/revisions.


Example: Amend market value of the property and applicable ABSD rate of a Sale and Purchase stamping record

 Overview Stamping Request Records


Stamp Sale and Purchase Documents 

Document Ref No. 2209263968487 



1 Getting Started Step 1 of 8 

Getting Started

File Ref No. (optional) 

Nature of Transaction

Purchase/ Acquisition

Document Description/ Title*

CONTINUE



Property/ Land Details

Select "Property" if the transaction involved immovable premise as HDB flats, condominium, etc.

Select the "Edit" icon in the section to amend the relevant field.

2

Street Name, Postal Code

Share of Property Transferred

Partial 1/2

Manner of Holding

Tenancy In Common

Share in the Property

2 / 12 Name of Buyer/Transferee
Profile
Identity No.

2 / 12 Name of Buyer/Transferee
Profile
Identity No.

2 / 12 Name of Buyer/Transferee
Profile
Identity No.

Storey-Unit

Unit No.

Property Type

HDB Residential

Purchase Price/ Market Value (whichever is higher)

Residential: S\$ 359,999.00

+ Property | Land

BACK

CONTINUE

Amend the relevant field (Example: Purchase Price/Market value).



2 Property/ Land

Step 2 of 8

Property/ Land Details

Select "Property" if the transaction involved immovable premise as HDB flats, condominium, etc.

3

Street Name, Postal Code

Share of Property Transferred*

☐ Full
☒ Partial /

Manner of Holding*

☐ Joint Tenancy
☒ Tenancy In Common

Share in the Property *

/ Name of Buyer/Transferee
 Profile
 Identity No.

/ Name of Buyer/Transferee
 Profile
 Identity No.

/ Name of Buyer/Transferee
 Profile
 Identity No.

Storey-Unit
 Unit No.

[+MORE UNITS](#)

Property Type*

HDB Residential

Purchase Price/ Market Value

(whichever is higher)

Residential (S\$)*

Enter new
Market Value

[UPDATE](#)

+ Property | Land

BACK

CONTINUE

Review the subsequent sections of the form and update accordingly if required.



3 ABSD Rate (if applicable)

Step 3 of 8

Residential Property/ Land Ownership Details

To determine the Additional Buyer's Stamp Duty (ABSD) Rate:

1. Enter the total number of residential property/ land owned/ co-owned (including current purchase) by each of the buyer/ transferee/ beneficiary (where applicable).
2. Click on "DETERMINE ABSD RATE".
3. Repeat the above steps if there are changes made to the buyer/ transferee/ beneficiary (where applicable) details or property details.

Name

Total No.*

Name of Buyer/Transferee
Profile
Identity No.

1

Name of Buyer/Transferee
Profile
Identity No.

1

Name of Buyer/Transferee
Profile
Identity No.

1

DETERMINE ABSD RATE

Additional Buyer's Stamp Duty (ABSD) Rate

You may edit the system suggested ABSD rate, if applicable.

Residential Property/ Land

Purchase Price/ Market Value (whichever
is higher) (S\$)

ABSD Rate (%)*

Street Name, Unit No., Postal Code

400,000.00

5%

BACK

CONTINUE

Based on the details provided, all eligible remission/relief/exemption will be indicated



5 Remission/ Relief/ Exemption (if applicable)

Step 5 of 8 ⓘ

Remission/ Relief/ Exemption

Status of Eligibility

Select the type for which the document is eligible.
Otherwise, continue to the next step.

4

Type

Select

BACK

CONTINUE



Review and declare if information entered are correct before submitting.

Summary

Transaction Details [EDIT](#)

The current and revised details will be reflected.

	Current	Revised
File Ref No.	151232010(ET)	-
Nature of Transaction	Purchase/ Acquisition	-
Document Description/ Title	Agreement for Lease (HDB)	-
Format of Document	Physical	-
Document signed in	Overseas	-
Date of Document	18 Jan 2022	-
Received Date of Document in Singapore	23 May 2022	-
Purchase Price	S\$ 250,000.00	-
Conservancy Charge	S\$ 10,000.00 Per Year	-

Seller/ Transferor Details [EDIT](#)

	Current	Revised
Name	Name of Seller/Transferor	-
Profile	Profile	-
	Identity No.	

Buyer/ Transferee Details [EDIT](#)

	Current	Revised
Name	Name of Buyer/Transferee	-
Profile	Profile	-
	Identity No.	

	Current	Revised
Name	Name of Buyer/Transferee	-
Profile	Profile	-
	Identity No.	

	Current	Revised
Name	Name of Buyer/Transferee	-
Profile	Profile	-
	Identity No.	

Summary of Charges as at 26 Sep 2022*

	<u>Current</u>	<u>Revised</u>
Stamp Duty	S\$ 0.00	S\$ 6,760.00
Additional Buyer's Stamp Duty	S\$ 0.00	S\$ 20,000.00
Penalty	S\$ 0.00	S\$ 351.00
Total	S\$ 0.00	S\$ 27,111.00
Less: Amount Paid		S\$ 0.00
Total Amount Payable		S\$ 27,111.00
Payment Due Date		29 Sep 2022

*Any payment/ refund (if applicable) made after 23 Sep 2022 may not be reflected.

The additional stamp duty payable would be indicated here.

Declaration

Please review the entered information before submitting. Errors in your submission will affect the stamp duty assessment and subsequent amendment may take up to 30 days for review.

☒ I declare that*

Select this box once you have reviewed the information.

- The information given in this transaction, is true, correct and complete to the best of my knowledge.
- I am aware that under Section 62 of the Stamp Duties Act, I shall be liable on conviction to a fine not exceeding \$10,000 or to imprisonment for a term not exceeding 3 years or to both, if false information is furnished.

 [SAVE AS PDF/ PRINT](#)

BACK

SUBMIT TO IRAS



LOGIN

RETRIEVE

AMEND/REVISE

PAYMENT

Proceed to Pay

Once the record(s) is submitted to IRAS, you will be liable for payment. Enforcement action will be taken for non-payment after the due date.

[CANCEL](#)

[PAY](#)

6

LOGIN

RETRIEVE

AMEND/REVISE

PAYMENT

Payment

Payment for Stamp Duty

Amount Payable
S\$624.00

You are making payment for Stamp Duty with the following Document Ref No.:

Document Ref No.
2206172972471 [COPY](#)


IMPT! Please note down the Document Ref No.

NOTE: After making full payment, you will be able to download the Stamp Certificate immediately at the Acknowledgement page.

Proceed to make payment via the preferred payment mode.

Select your payment mode*

Your payment amount is subject to the daily transaction limit set for your bank account.

☐ PayNow QR 

Pay with your bank's app that supports payment by QR code. Find out about [PayNow QR](#). Successful payment would be posted to your tax account immediately.

☐ AXS 


AXS offers various payment options such as eNETS Debit and Visa/ Mastercard credit and debit cards. [AXS Payment Options](#) Successful payment would be posted to your tax account immediately.

☐ Funds Transfer via FAST 

Authentication at your banking portal is required. Successful payment would be posted to your tax account immediately.

☐ Internet Banking 

You will be directed to your bank's Internet Banking Portal to complete the payment. Successful payment would be posted to your tax account within 3 working days.

Select Bank 

☐ Proceed to Acknowledgement

Select this option if you

- wish to pay using offline payment modes/ by a third party; or
- have made payment previously

AXS Payment Options

- Website (AXS e-Station)
eNETS Debit, DBS PayLah!, Singapore-issued Mastercard/Visa/UnionPay credit and debit card and Diners Club credit card.
- Mobile App (AXS m-Station)
eNETS Debit, NETSPay, DBS PayLah!, OCBC Pay Anyone, Singapore-issued Mastercard/Visa/UnionPay credit and debit card and Diners Club credit card.

Payment limits can be found on [IRAS website](#)

OK

For offline payment modes such as cheque, select <Proceed to Acknowledgement>

7

If payment is pending, you will see the following acknowledgement page.

*if on GIRO deduction

Acknowledgement

Successful Submission (Pending Payment)

Your account will only be updated after IRAS receives your payment.

The Stamp Certificate(s) will be generated after payment is received by IRAS.

Acknowledgement No.	5000000026002	Date/ Time	17 Jun 2022 5:14 PM
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A copy of this acknowledgement can be found under [Notices/ Letters](#).

Amount Payable
S\$624.00

You may use the following Document Ref no. when using [other payment modes](#).

Document Ref No.
2206172972471 

IMPT! Please note down the Document Ref No.

8

8.1

If you are on **GIRO deduction**, you will see the following Acknowledgement page and Stamp Certificate will be ready for your download once payment is successful.

Acknowledgement

Successful Submission. Pending GIRO Deduction.

Please ensure sufficient funds for the GIRO deduction.

Stamp Certificate(s) will be invalidated if deduction fails, as there will not be another GIRO deduction.

A copy of the Stamp Certificate(s) will be made available under [Notices/ Letters](#) for each party liable and the applicant.

Acknowledgement No.	5000000026047	Date/ Time	20 Jun 2022 11:18 AM
Total Amount Payable	S\$ 624.00	Payment Mode	GIRO
Date of Deduction	21 Jun 2022	Bank Account	OCBC 132456798

A copy of this acknowledgement can be found under [Notices/ Letters](#).



Stamp Certificate

Download and attach stamp certificate to your document.

[StampCert_2206202978348_ver1.pdf](#) (PDF 0.09MB)

