

Stamp Share Transfer

LOGIN

FORM FILLING

SUMMARY

PAYMENT



Table of Contents

Login

[Page 2](#)

Form Filling

[Page 4](#)

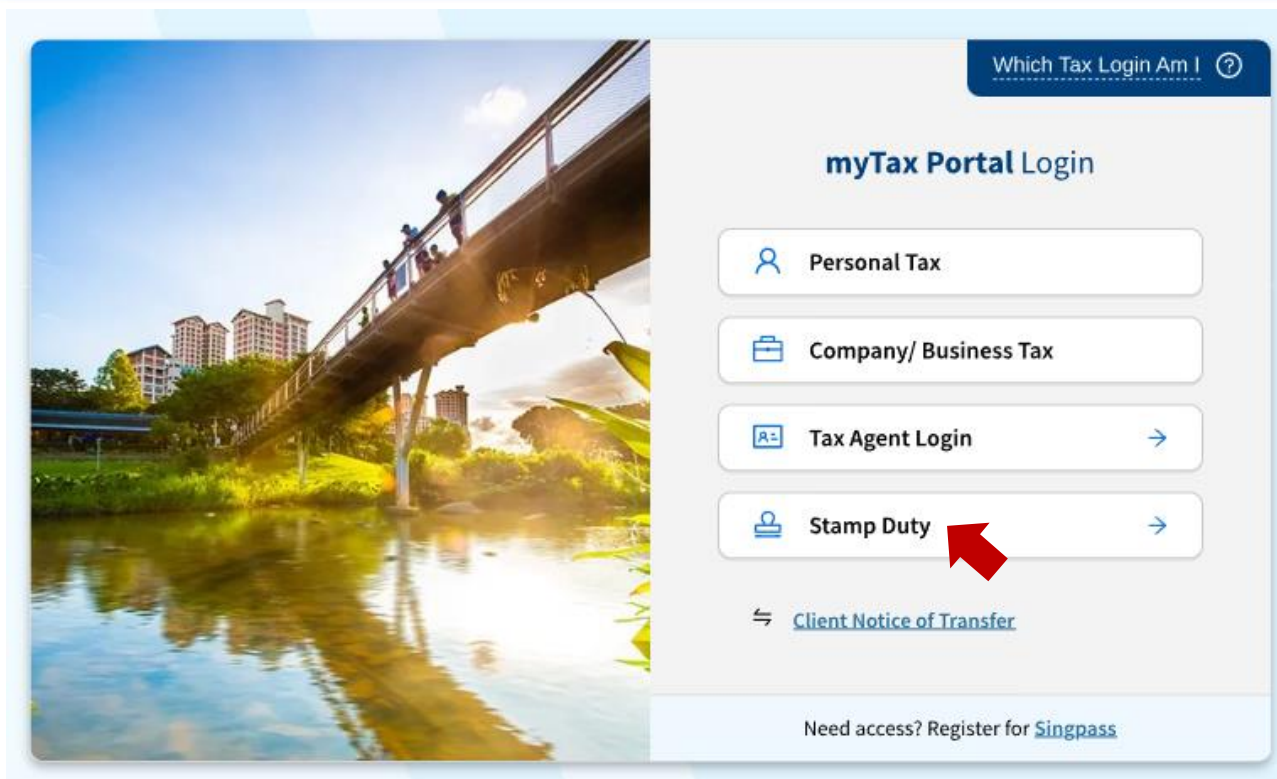
Summary

[Page 10](#)

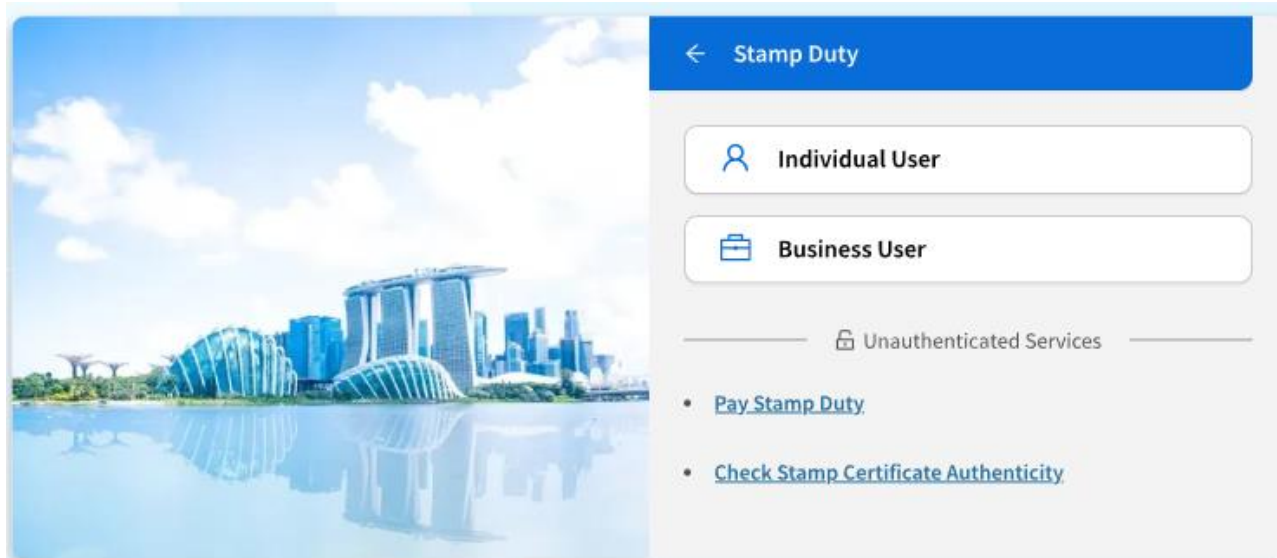
Payment

[Page 12](#)

- Go to <https://mytax.iras.gov.sg/>
- Select '**Stamp Duty**'.

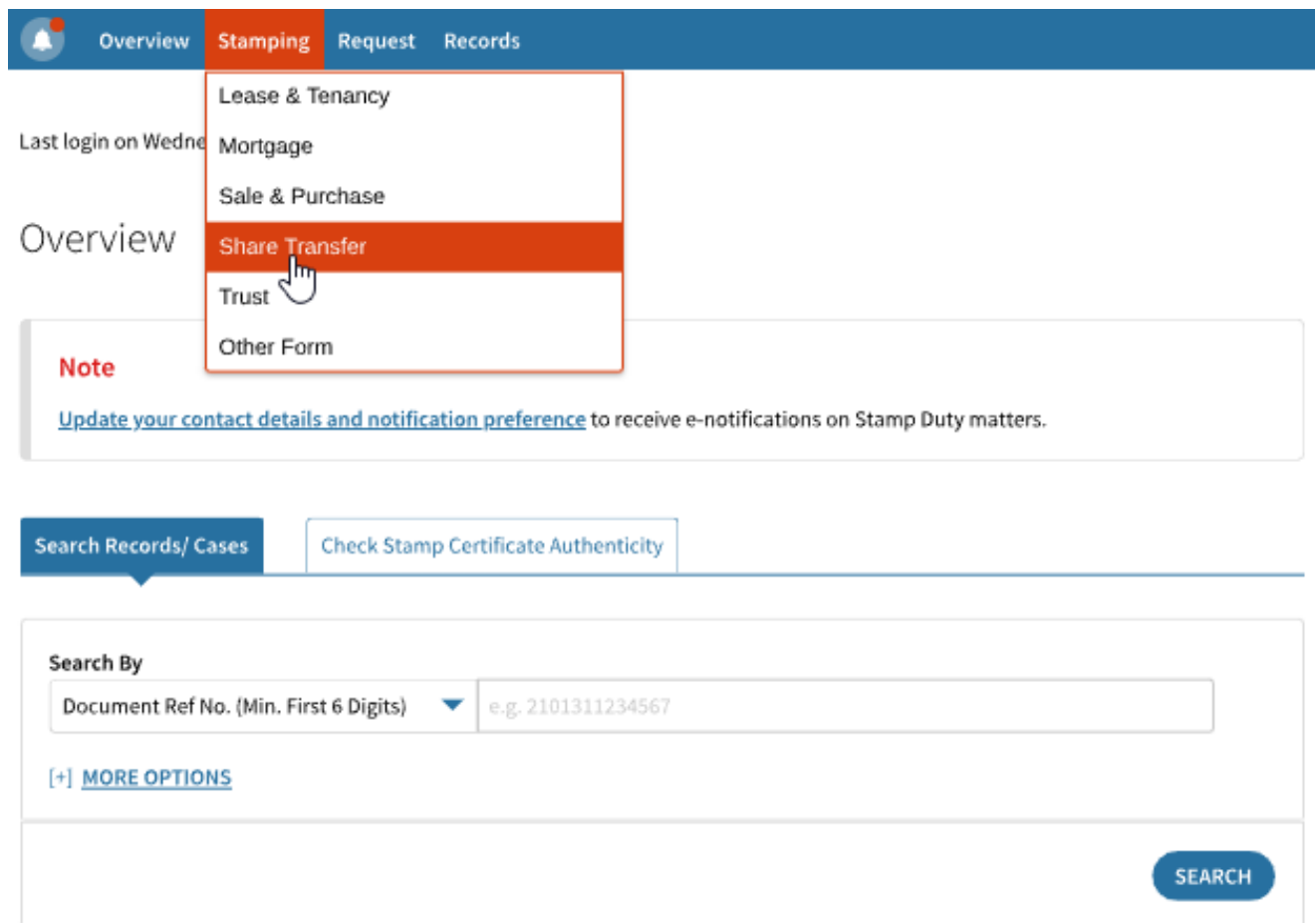


- Login as “**Individual User**” or “**Business User**”.



Upon successful login, you will reach the Overview page.

Select '**Stamping**' then '**Share Transfer**'.



Overview Stamping Request Records

Last login on Wednesday

Overview

Lease & Tenancy

Mortgage

Sale & Purchase

Share Transfer

Trust

Other Form

Note

[Update your contact details and notification preference](#) to receive e-notifications on Stamp Duty matters.

Search Records/ Cases Check Stamp Certificate Authenticity

Search By

Document Ref No. (Min. First 6 Digits) e.g. 2101311234567

[+] [MORE OPTIONS](#)

SEARCH



Share Transfer

[SAVE DRAFT](#)



Step 1 of 7

1 Getting Started

Getting Started

1

File Ref No. (optional)

e.g. A123/C456-78

To ease future search, you may include the File Reference Number which your organisation has assigned for this case.

2

Document Description/ Title*

Select

Sale and Purchase Agreement

Share Transfer

Declaration of Trust

3

Intent of Purchase/ Transfer (if applicable)

☐ To hold the shares in trust for the beneficial owner

Select the checkbox if applicable

4

Enjoy less form-filling

You may retrieve a past related stamping record (if applicable) to speed up the form-filling.

Document Ref No.*

e.g. 2101311234567

Enter Document Ref No. to retrieve related stamping record.
<SKIP> if not applicable.

SKIP

RETRIEVE

Document Details

5

Format of Document*

Physical

Electronic

*if format is "Electronic", refer to Section 5.1

A printed or handwritten agreement executed/ signed in the paper-based format.



Tips: Select 'Physical' if your document is in printed form.

5.1

Physical

Electronic

An electronic document or communication record that together effect and conclude the transaction. Electronic records include anything sent by e-mail, SMS or any Internet-based messaging service e.g. WhatsApp, Telegram etc.

Mode Of Offer*



For scenarios involving multiple sellers and/or multiple buyers, as long any party provides an electronic offer/acceptance, the instrument would be considered electronic.

Select

Email

Messaging Service (e.g. SMS, WhatsApp)

Website/ Portal

Physical

Verbal

Others

Mode Of Acceptance*



For scenarios involving multiple sellers and/or multiple buyers, as long any party provides an electronic offer/acceptance, the instrument would be considered electronic.

Select

Email

Messaging Service (e.g. SMS, WhatsApp)

Website/ Portal

Physical

Others

6

Document signed in*



Singapore



Overseas

if document signed in "Overseas", please indicate

Date of Document*



The date the document is signed. Please fill this in unless the date is unavailable.

dd/mm/yyyy



Date of Document is unavailable

Select the checkbox if document is not signed.

7

Total Consideration Amount (\$\$)



Consideration refers to the benefits paid in exchange for the shares. It can be in monetary or non-monetary form. For stamping purposes, please convert all non-monetary benefits into its equivalent monetary value when disclosing the total amount of consideration.

0.00

Received Date of Document in Singapore*

dd/mm/yyyy



Transferor Details

8

Profile*

Select

Singapore Citizen

Singapore PR

Foreigner

Entity

Identity No.*

NRIC

Identity No.

Name*

Name of Transferor

Identity No.*

Select

FIN

PASSPORT

OTHERS

Identity No.*

Select

UEN-LOCAL CO

UEN-BUSINESS

UEN-OTHERS

OTHERS

+ Add

Select "Add" if there is more than one Transferor

Transferee Details

9

Profile*

Select

Singapore Citizen

Singapore PR

Foreigner

Entity

Identity No.*

NRIC

Identity No.

Name*

Name of Transferee

Identity No.*

Select

FIN

PASSPORT

OTHERS

Identity No.*

Select

UEN-LOCAL CO

UEN-BUSINESS

UEN-OTHERS


OTHERS

+ Add

Select "Add" if there is more than one Transferee

CONTINUE

Share Transfer

Document Ref No. 2209023776504 

 [SAVE DRAFT](#)



Step 2 of 7 

2 Company Details

Target Company

Identity No.*

Select 

- UEN-LOCAL CO
- UEN-OTHERS
- VCC SUB-FUND NO.
- OTHERS

Identity No.

Company Name*

Company Name [EDIT](#)

Date of Incorporation*

06/06/2000 

Company Type*

- ☐ Private company without property in Singapore
- ☒ Private company with property in Singapore
- ☐ Listed company on SGX

Applicable only if target company owns property. Otherwise, proceed to step 12.

[BACK](#)

[CONTINUE](#)

Property/ Land Details

Add the immovable property/ land owned by the target company

+ Property | Land

Select <Property> or <Land>

Enter Postal Code*

Postal Code

[RETRIEVE](#)

After the Postal Code is retrieved, the property details will be populated.

Street Name, Postal Code

Level-Unit

Unit No.

[+ MORE UNITS](#)

Value (S\$)*

Market Value 

1,200,000.00

Enter the market value of the property



+ Property | Land

Select "Add" if there is more than one property owned.

[BACK](#)

[CONTINUE](#)


Share Transfer

Document Ref No. 2209023776504  [SAVE DRAFT](#)Step 3 of 7 

3 Transfer Details

Financial Details for the Target Company

Date of Accounts*

31/08/2022 

A. Assets: Immovable Property

S\$ 1,200,000.00

B. Other Assets (S\$)

23,000.00

C. Total Liabilities (S\$)

500,000.00

Net Asset Value of Target Company ((A+B)-C)

S\$ 723,000.00

12






The details of all the classes of shares in the Target Company should be based on the Target Company's Constitution or Memorandum and Articles of Association.

Transfer Details

Indicate the shares structure of the Target Company*

- ☐ The company has only 1 class of shares
- ☒ The company has multiple classes of shares (e.g. Ordinary, Preference, etc.)

State all classes of shares the target company has

Class of Shares*	Priority over Capital Distribution* 	Total Paid Up Capital/ Premium Contributed (S\$)*	Total No. of Issued Shares*	No. of Shares Transferred* 	Entitlement to Surplus (%)* 
Ordinary	- 3 +	10,000,000.00	100,000.00	2,000.00	50.00
Preference A	- 1 +	2,000,000.00	20,000.00	1,000.00	50.00 
Preference E	- 2 +	300,000.00	30,000.00	3,000.00	0.00 
Surplus:	S\$ 0.00		Total Entitlement to Surplus:		100.00 %

 Add

Select "Add" if there is more than one class of shares.

BACK

CONTINUE 

LOGIN

FORM FILLING

SUMMARY

PAYMENT

Based on the details provided, all eligible remission/relief/exemption will be indicated



4 Remission/ Relief/ Exemption (if applicable)

Step 4 of 7

Remission/ Relief/ Exemption

Status of Eligibility

Select the type for which the document is eligible.
Otherwise, continue to the next step.

Type

14

Select

BACK

CONTINUE



Share Transfer

Document Ref No. 2209023776504 ⓘ

 [SAVE AS PDF/ PRINT](#)

5 Summary

Step 5 of 7 ⓘ

Review and declare if information entered are correct before submitting.

Summary

Transaction Details

 [EDIT](#)

Select to edit Section

Document Description/ Title

Share Transfer

Format of Document

Electronic

Mode of Offer

Email

Mode of Acceptance

Email

Document signed in

Singapore

Date of Document

01 Sep 2022

Total Consideration Amount

S\$ 0.00

Summary of Charges

For Document Ref No.

2209023776504

Stamp Duty

S\$ 72.00

Amount payable
will be shown here

Total Amount Payable

S\$ 72.00

Payment Due Date

15 Sep 2022

Transferor Details

 [EDIT](#)

Name of Transferor

Profile

Identity No.

Mobile No.

Transferee Details

 [EDIT](#)

Name of Transferee

Profile

Identity No.

Mobile No.

Target Company

 [EDIT](#)

Name of Target Company

Identity No.

06 Jun 2000

Private company with property in Singapore

Property/ Land Details

 [EDIT](#)

Street Name, Postal Code

Level-Unit

Unit No.

Property Market Value

S\$ 1,200,000.00

Financial Details for the Target Company [EDIT](#)

Date of Accounts

31 Aug 2022

A. Assets: Immovable Property

S\$ 1,200,000.00

B. Other Assets

S\$ 23,000.00

C. Total Liabilities

S\$ 500,000.00

Net Asset Value of Target Company $[(A+B)-C]$

S\$ 723,000.00

Transfer Details [EDIT](#)

Class of Shares	Priority over Capital Distribution	Total Paid Up Capital/ Premium Contributed	Total No. of Issued Shares	No. of Shares Transferred	Entitlement to Surplus
Preference A	1	S\$ 2,000,000.00	20,000.00	1,000.00	50.00 %
Preference B	2	S\$ 300,000.00	30,000.00	3,000.00	0.00 %
Ordinary	3	S\$ 10,000,000.00	100,000.00	2,000.00	50.00 %
Total				6,000.00	100.00 %
Surplus					
S\$ 0.00					
Total Net Asset Value of Shares Transferred					
S\$ 36,150.00					

Remission/ Relief/ Exemption [EDIT](#)

None is applied.

Declaration

Please review the entered information before submitting. Errors in your submission will affect the stamp duty assessment and subsequent amendment may take up to 30 days for review.



I declare that*

Select this box once you have reviewed the information.

- The information given in this transaction, is true, correct and complete to the best of my knowledge.
- I am aware that under Section 62 of the Stamp Duties Act, I shall be liable on conviction to a fine not exceeding \$10,000 or to imprisonment for a term not exceeding 3 years or to both, if false information is furnished.

[SAVE AS PDF/ PRINT](#)

BACK

SUBMIT TO IRAS

LOGIN

FORM FILLING

SUMMARY

PAYMENT

Proceed to Pay

To submit the record(s) and pay via GIRO, please ensure there is sufficient funds in the bank account OCBC 132456798 before the deduction date of 06 Sep 2022.

[CANCEL](#)

PAY

16

LOGIN

FORM FILLING

SUMMARY

PAYMENT

6 Payment (if applicable)

Step 6 of 7

Payment

Payment for Stamp Duty

Amount Payable
S\$72.00

You are making payment for Stamp Duty with the following Document Ref No.:

Document Ref No.
2209023776504 [COPY](#)

IMPT! Please note down the Document Ref No.

Proceed to make payment via the preferred payment mode.

17

Select your payment mode*

Your payment amount is subject to the daily transaction limit set for your bank account.

☐ PayNow QR

Pay with your bank's app that supports payment by QR code. Find out about [PayNow QR](#).
Successful payment would be posted to your tax account immediately.

☐ AXS Amount payable exceeds payment mode limit

AXS offers various payment options such as eNETS Debit and Visa/ Mastercard credit and debit cards. [AXS Payment Options](#)
Successful payment would be posted to your tax account immediately.

☐ Funds Transfer via FAST DBS POSB

Authentication at your banking portal is required.
Successful payment would be posted to your tax account immediately.

☐ Internet Banking

You will be directed to your bank's Internet Banking Portal to complete the payment.
Successful payment would be posted to your tax account within 3 working days.

Select Bank

☐ Proceed to Acknowledgement

Select this option if you

- wish to pay using offline payment modes/ by a third party; or
- have made payment previously

For offline payment modes such as cheque, select **<Proceed to Acknowledgement>**

AXS Payment Options

- Website (AXS e-Station)
eNETS Debit, DBS PayLah!, Visa/ Mastercard credit and debit cards (DBS/ POSB, Citibank, OCBC and UOB) and Diners Club credit card.
- Mobile App (AXS m-Station)
eNETS Debit, NETSPay, DBS PayLah!, OCBC Pay Anyone, Pay*Earn, Visa/ Mastercard credit and debit cards (DBS/ POSB, Citibank, OCBC and UOB) and Diners Club credit card.



7 Acknowledgement

Step 7 of 7 ⓘ

*if on GIRO deduction

Acknowledgement

Successful Submission (Pending Payment)

Your account will only be updated after IRAS receives your payment.

The Stamp Certificate(s) will be generated after payment is received by IRAS.

Acknowledgement No.	5000000026002	Date/ Time	17 Jun 2022 5:14 PM
----------------------------	---------------	-------------------	---------------------

A copy of this acknowledgement can be found under [Notices/ Letters](#).

Amount Payable
S\$ 72.00

You may use the following Document Ref no. when using [other payment modes](#).

Document Ref No.
2209023776504

IMPT! Please note down the
Document Ref No.

18

18.1

If you are on **GIRO deduction**, you will see the following Acknowledgement page and Stamp Certificate will be ready for your download once payment is successful.

Acknowledgement

Successful Submission. Pending GIRO Deduction.

Please ensure sufficient funds for the GIRO deduction.

Stamp Certificate(s) will be invalidated if deduction fails, as there will not be another GIRO deduction.

A copy of the Stamp Certificate(s) will be made available under [Notices/ Letters](#) for each party liable and the applicant.

Acknowledgement No.	5000000032945	Date/ Time	02 Sep 2022 7:10 PM
Total Amount Payable	S\$ 72.00	Payment Mode	GIRO
Date of Deduction	06 Sep 2022	Bank Account	OCBC 132456798

A copy of this acknowledgement can be found under [Notices/ Letters](#).**Stamp Certificate**

Download and attach stamp certificate to your document.

[StampCert_2209023776504_ver1.0.pdf](#) (PDF, 0.09MB)

Download stamp certificate

Pending GIRO payment for the following:

1 - 1 of 1 Record(s)

Document Ref No.	Details	Amount (\$\$)
2209023776504 (Ver 1.0)	Share Transfer 6,000.00 Shares in ! Name of Target Company	72.00

Total**S\$ 72.00**