Guarantee Application Process

When applying for an eGuarantee from a participating financial institution, you will be required to provide the information as listed in Table 1 to the financial institution. Click here to view a specimen copy of the eGuarantee that will be issued by the financial institution.

Table 1

No.	Field	Value/Description
1	Guarantee Template Reference	GOV_UT The reference GOV_UT is only applicable for eGuarantee.
2	Case reference	Please indicate case reference provided in our letter requesting for the Guarantee.
3	Beneficiary Name	CGST This refers to the Comptroller of GST.
4	Applicant Name	Please indicate official name registered with ACRA/Official name in NRIC
5	Applicant reference no.	If you are a business, please indicate your UEN. If you are an individual (i.e. sole proprietor), please indicate your NRIC/FIN number. For overseas business or individual that do not have an UEN/ FIN number, please indicate the assigned number that will be provided in our letter requesting for the Guarantee. If you are under GST group/divisional registration, please indicate your GST number.
6	Currency code	This refers to the currency of the guaranteed sum. Please indicate SGD.
7	Guaranteed Sum	This refers to the guaranteed sum of the Guarantee. Please indicate the Guaranteed Sum provided in our letter requesting for the Guarantee. The Guarantee sum should be in numerical amount in 2 decimal places with no commas.
8	Guarantee Effective Date	This refers to the date upon which the Guarantee will take effect. Please indicate the Guarantee Effective Date provided in our letter requesting for the Guarantee.
9	Guarantee Expiry Date	This refers to the date upon which the Guarantee is no longer in effect. Please indicate the Guarantee Expiry Date provided in our letter requesting for the Guarantee.