

Filing of Form C

Essential information to note



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Essential information to note when filing Form C

This set of slides presents the essential information to note while filing Form C. Companies are encouraged to e-File as the e-Filing system includes checks/ auto-computation of certain fields, and iHelp provides taxpayers with step-by-step guidance through the filing process.

As announced in Budget 2016, e-Filing of Corporate Income Tax returns (including ECI, Form C-S/ C) will be made compulsory in a phased approach from YAs 2018 to 2020 as follows:

YA	Target Group
2018	Companies with revenue more than \$10 million in YA 2017
2019	Companies with revenue more than \$1 million in YA 2018
2020	All companies

Come on board early and start e-Filing the YA 2017 Form C at mytax.iras.gov.sg!



Essential information to note when filing Form C

Find out more about the [Benefits of e-Filing](#) and [Tips on e-Filing Form C](#).

If your company cannot e-File Form C, please [download](#) the softcopy of Form C, complete, print and [submit](#) the signed copy together with your financial accounts, tax computation and supporting schedules to IRAS. Please remember to quote the correct Document Identification Number (DIN) on the Form C. You can obtain the DIN from the '[View DIN](#)' e-Service.

Before completing the softcopy Form C, you may wish to go through the essential information to note when filing Form C here.



Essential information to note when filing Form C

Page 2: Box 1a

- Enter amount **before** deducting exempt amount (partial tax exemption/tax exemption for new start-up companies).
- If amount is a loss/negative figure, enter “-” in front of the figure (e.g. -1,000).
- Enter the current year adjusted profit/loss **after** unutilised capital allowances b/f, current year capital allowances and unutilised losses b/f.

Example:

Current year adjusted profit	= \$ 9,000
Less: Unutilised capital allowances b/f	= \$(3,000)
Current year capital allowances	= \$(1,500)
Unutilised losses b/f	= <u>\$(5,500)</u>
Amount to be completed in Box 1a	= <u>\$(1,000)</u>

- Include all concessionary income/losses.
- Do not enter any exempt income/losses.

VI Assessment Information

1 Income Accruing in/ Derived from Singapore (before Exempt Amount)

		Amount (S\$)
1a	Trade/ Business Income - Adjusted Profit/ Loss after Unutilised Capital Allowances b/f, current year Capital Allowances and Unutilised Losses b/f - Section 10(1)(a)	1a <u>-1,000</u>

Essential information to note when filing Form C

Page 3: Box 7 and 9 (Chargeable Income)

- Enter amount **before** deducting exempt amount (partial tax exemption/ tax exemption for new start-up companies).

7 Chargeable Income (before Exempt Amount)

(See Annex on page 8 of explanatory notes)

7

5,000

(If negative, enter "0")

8 Loss Claimed from Transferor Company

8

0

9 Chargeable Income after Group Relief (before Exempt Amount) (Box 7 - Box 8)

(See Annex on page 8 of explanatory notes)

9

5,000

(If negative, enter "0")



Essential information to note when filing Form C

Page 3: Box 11

- Tax set-offs claimed should not be more than tax payable.

11 Tax Set-Offs

S\$ & cts

a	Double Taxation Relief - Normal Rate	11a	0.00
b	Double Taxation Relief - Concessionary Rate	11b	0.00
c	Unilateral Tax Credit	11c	0.00
d	Foreign Tax Credit Pooling	11d	0.00
e	Malaysian Pioneer Relief	11e	0.00



Essential information to note when filing Form C

Page 3: Box 13b (Tax to be Remitted)

- Enter tax payable/repayable in Box 13a and 13c.
- Do not enter tax payable in Box 13b.
- Do not enter tax exempt amount (partial tax exemption/tax exemption for new start-up companies) multiply by the corporate tax rate in Box 13b.
- “Remission” refers to tax remitted by the Comptroller on the ground of poverty or by the Minister if he is satisfied that it is just and equitable to do so.

13 Tax Payable/ Repayable

S\$ & cts

a	Tax Payable/ Repayable before Remission/ Rebate	13a	0.00
			(If repayable, enter negative value)
b	Tax to be Remitted under Sections 92(1) and 92(2) (Do not include Corporate Income Tax Rebate)	13b	0.00
c	Tax Payable/ Repayable after Remission/ Rebate	13c	0.00
			(If repayable, enter negative value)

Essential information to note when filing Form C

Page 4: Box 14

- Enter only current year adjusted exempt income/loss after current year capital allowances and donations.
- Do not include income subject to concessionary rates.
- Do not enter tax exempt amount (partial tax exemption/tax exemption for new start-up companies).

14 Exempt Income/ Loss for Current YA

Current year adjusted exempt income/ loss after current year capital allowances and donations, where applicable.

	Type of Tax Incentive		Amount (S\$)
14a	<input type="text"/>	14a	<input type="text" value="0"/>
14b	<input type="text"/>	14b	<input type="text" value="0"/>
14c	<input type="text"/>	14c	<input type="text" value="0"/>
14d	<input type="text"/>	14d	<input type="text" value="0"/>
14e	<input type="text"/>	14e	<input type="text" value="0"/>
14f	<input type="text"/>	14f	<input type="text" value="0"/>

Essential information to note when filing Form C

Page 4: Part VII

VII Unutilised Capital Allowances/ Losses/ Donations

15 Did the company claim Unutilised Capital Allowances/ Losses/ Donations in Current YA in Part VI? (If yes, please complete Boxes 15a and 15b)

15a Is there a change in the principal activities of the company during the basis period for the current YA?

15b Is there a substantial change in the company's ultimate shareholders and their shareholdings as at the relevant dates?

Complete Box 16 only if there is a substantial change in shareholders & Box 15b is "Yes"

15

15a

15b

16 Unutilised Capital Allowances/ Losses/ Donations claimed under Sections 23(5) and/ or 37(16) (To complete only if answer in Box 15b is "Yes")

16

17 Unutilised Capital Allowances b/f

17

18 Current Year Capital Allowances

18

19 Unutilised Capital Allowances c/f

19

20 Unutilised Losses b/f

20

21 Unutilised Losses c/f

21

22 Unutilised Donations b/f

22

23 Unutilised Donations c/f

23

Concessionary Rate (S\$)

Normal Rate (S\$)

0

17

0

Complete in the correct <Concessionary Rate> or <Normal Rate> column

0

19

0

Brought forward (b/f): Enter the figure from the YA 2016 Notice of Assessment (if it has been issued) or from the YA 2016 tax computation

Carried forward (c/f): If amount in Box 3 of Page 2 is negative and there is no election for Group Relief (in Box 4 of Page 2) and Carry-Back Relief (in Box 5 of Page 2), then amount in Box 19 + Box 21 = amount in Box 3

FAQs on How to Complete Form C – Loss Carry-Back

Q1: The company has an assessable income of \$80,000 in YA 2016. However, in YA 2017, the company has unutilised capital allowances and trade losses (i.e. loss items) of \$120,000. Can the company carry-back the YA 2017 loss items to YA 2016 and if so, what is the amount it can carry-back?

A: Subject to the company meeting the business continuity test and shareholding test, the amount of loss items that can be carried back to YA 2016 is restricted to the lowest of:

- The actual amount of loss items in YA 2017 (i.e. \$120,000);
- The assessable income for YA 2016 (i.e. \$80,000); or
- \$100,000 (maximum amount of loss items that can be carried back for any YA)

In this scenario, the amount of loss items that can be carried back to YA 2016 is \$80,000. As such, the company is required to complete Box 5a with “\$80,000”

FAQs on How to Complete Form C – Functional Currencies other than Singapore Dollars

Q2: If the tax computation and financial statements are maintained in a currency other than the Singapore dollars, how do I complete the Form C to show that the currency is not Singapore dollars?

A: Form C should be completed in Singapore dollars and not in the foreign currency. Please refer to the website on [‘Filing of Income Tax Computations in Functional Currencies other than Singapore Dollars’](#) for the details.

Q3: Where a Singapore company has branches overseas, should Part XII be completed on the basis of the company’s Singapore operations only, or the consolidated results as reflected in the financial statements?

A: Balance sheet items are to be completed based on the consolidated results. Profit and loss items are to be completed based on the results of the Singapore operation.



FAQs on How to Complete Form C – Part XII

Q4: How should I complete the “Purchases” in Box 32 if the company’s financial statements does not have any figure for “purchases”?

A: If the figure for “purchases” is not available in the accounts, please fill in the figure for “cost of sales” instead, if this figure is available.

Q5: How should I complete the “Sales, General and Administrative Expenses” in Box 35 if the company’s financial statements does not have this description?

A: Where there is no such description in the company’s financial statements, this Box can be completed based on the sum of all expenses after the gross profit line if the company is of the view that this figure is representative of sales, general and administrative expenses. Finance cost need not be included in Box 35 unless the company has included finance cost as part of sales, general and administrative expenses.

Please also exclude directors’ fees, directors’ remuneration and head office expenses as these items should be declared in Box 36 and/or Box 37 separately.

FAQs on How to Complete Form C – Part XII

Q6: Where the company's financial statements have an item called "Other receivables, deposits and prepayments", can a figure that represents the total of the three components be used to complete the "Other Receivables" in Box 38?

A: If there is a breakdown of "Other receivables, deposits and prepayments" in the Notes to the Accounts, please use the figure for the "Other receivables" to fill in Box 38. However, if there is no such breakdown, the figure for "Other receivables, deposits and prepayments" can be used.

Q7: Can the amount of trade receivables, net of provision be entered in Box 39 if the gross amount of trade receivables is not available anywhere in the financial statements?

A: Yes, the amount of trade receivables, net of provision amount can be used to fill in the "Trade Receivables" in Box 39 if the gross amount of trade receivables is not available anywhere in the financial statements. The figure should comprise of trade debts from all unrelated and related parties.

FAQs on How to Complete Form C – Part XII

Q8: Does “Trade Payables” in Box 40 include third party trade creditors, inter-company trade payables, accrued operating expenses and hire purchase creditors?

A: The amount of trade payables includes third party trade payables and inter-company trade payables, but excludes accrued operating expenses and hire purchase creditors.



FAQs on How to Complete Form IRIN 301 – Part E (Productivity and Innovation Credit (“PIC”))

Q9: My company spent \$300,000 in YA 2017 to purchase computers that qualify for enhanced allowance under the PIC. As the company would like to defer its claim for capital allowance on the computers, how should the Form C be completed?

A: Please complete the following boxes -

- 1) Check Part I > Box 2 on Page 1 of the Form C
- 2) Complete Part IX > Box 28 on Page 5 of the Form C with \$300,000
- 3) Complete Section E > Box 22 of Form IRIN 301 as follows:
 - Total cost incurred = \$300,000
 - Enhanced deductions/allowances claimed/ to be claimed = \$900,000*

**300% x qualifying cost of \$300,000*



FAQs on How to Complete Form IRIN 301 – Part E (Productivity and Innovation Credit (“PIC”))

Q10: My company acquired computers of \$100,000 that qualify for enhanced allowance under the PIC on hire purchase terms in YA 2017. Principal repayments made in YA 2017 amounted to \$50,000. My company would like to make a claim for capital allowance under Section 19A(2) of the Income Tax Act (i.e. write off in one year) on the cost of the computers. How should the Form C be completed?

A: Please complete the following boxes -

- 1) Check Part I > Box 2 on Page 1 of the Form C
- 2) Complete Part VII > Box 18 on Page 4 of the Form C with \$200,000*
- 3) Complete Part IX > Box 28 on Page 5 of the Form C with \$100,000
- 4) Complete Section B > Box 18 of Form IRIN 301 with \$200,000
- 5) Complete Section E > Box 22 of Form IRIN 301 as follows:
 - Total cost incurred = \$50,000
 - Enhanced deductions/allowances claimed/ to be claimed = \$150,000**

** $[\$50,000 / \$100,000] \times [\$100,000 + (300\% \times \text{qualifying cost of } \$100,000)]$*

*** $[\$50,000 / \$100,000] \times [300\% \times \text{qualifying cost of } \$100,000]$*

FAQs on How to Complete Form IRIN 301 – Part E (Productivity and Innovation Credit (PIC))

Q11: My company paid \$450,000 to a research and development (R&D) organisation to conduct qualifying R&D activities in Singapore on behalf of my company. My company is claiming 60% of the fees under PIC for YA 2017. How should the Form C be completed?

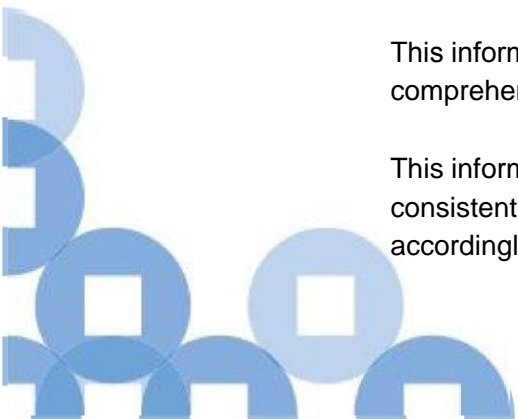
A: Please complete the following boxes -

- 1) Check Part I > Box 2 on Page 1 of the Form C
- 2) Complete Section A > Box 5 of Form IRIN 301 with \$450,000
- 3) Complete Section A > Box 6 of Form IRIN 301 with \$135,000**
- 4) Complete Section E > Box 26 of Form IRIN 301 as follows:
 - Total cost incurred = \$450,000
 - Enhanced deductions/allowances claimed/ to be claimed = \$675,000
(250% x \$270,000*)

**Deemed qualifying R&D expenditure = 60% x \$450,000*

***50% x \$270,000*





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This information aims to provide a better general understanding of taxpayers’ tax obligations and is not intended to comprehensively address all possible tax issues that may arise.

This information is correct as at 28/06/2017. While every effort has been made to ensure that this information is consistent with existing law and practice, should there be any changes, IRAS reserves the right to vary our position accordingly. Taxpayers may wish to refer to the IRAS website at www.iras.gov.sg for the latest updates.