

# GIRO APPLICATION FORM FOR STAMP DUTY

For payment and refund of Stamp Duty



INLAND REVENUE  
AUTHORITY  
OF SINGAPORE

55 Newton Road  
Revenue House  
Singapore 307987

## Part 1: PARTICULARS OF APPLICANT (all fields to be completed)

(This form may take you about 3 - 5 minutes to complete if you have your bank passbook / statement on hand. Please do not fax the GIRO form to us as the bank requires original signature for verification.)

**Amendments made on the form must be countersigned by the bank account holder. Use of correction fluid / tape is not allowed.**

Name of Taxpayer

Identification No. (UEN/NRIC/FIN)

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Mailing Address of Taxpayer

Tax Reference No. (Assigned ID)

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Please tick  whether applicant is a/an

Licensed Real Estate

Accounting/Secretarial Firm

Law Firm

Others

My/Our Contact Details

Contact No.:

Email address:

Please tick  one option

For Payment Only

For Payment and Refund

- (a) I/We hereby instruct the Bank to process IRAS' instruction to debit and credit my/our account.  
 (b) The Bank is entitled to reject IRAS' debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.  
 (c) This authorisation will remain in force until terminated by the Bank's written notice sent to my/our address last known to the Bank or upon the Bank's receipt of my/our revocation.

Bank Account Details

Name of Bank:

Account No.:

My/Our Signature(s) / Thumbprint(s)\* / Company's Stamp as in Bank's records

Please remember to sign in this box.  
 \* For thumbprint(s), please go to the Bank's respective branch with your identification document(s).

Date:

Name(s) of Account Holder(s) as in Bank's records

## Part 2: FOR IRAS' COMPLETION

SWIFT BIC	IRAS Stamp Duty Bank A/c No.
D B S S S G S G X X X	001-046860-0

Tax Reference No.

Note: The above Bank account is solely for tax collection by GIRO. Please **DO NOT** use this account for any payment / Fund Transfer to IRAS.

SWIFT BIC	Account No. to be Debited / Credited

## Part 3: FOR BANK'S COMPLETION

To: IRAS

This Application is hereby **REJECTED** (please tick ) for the following reason(s) :

- ( ) Signature/Thumbprint # differs from Bank's records      ( ) Wrong account number  
 ( ) Signature/Thumbprint # incomplete/unclear #      ( ) Amendments not countersigned by customer  
 ( ) Account operated by signature/thumbprint #      ( ) Others:

Name of Approving Officer  
# Please delete where inapplicable

Authorised Signature

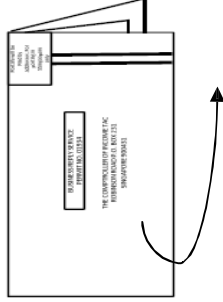
Date

Verified by IRAS

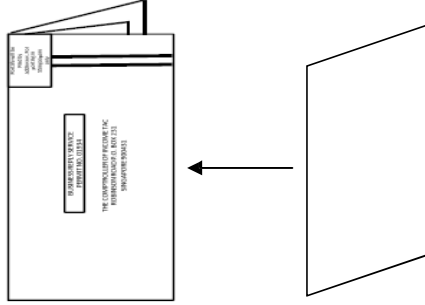
Please print this page on a separate piece of paper and fold it into an envelope by following the instruction below. Please do not print this page on the reverse side of the GIRO form. This is to prevent the form from being torn during the mail handling process.

3 easy steps to use this postage-paid return envelope:

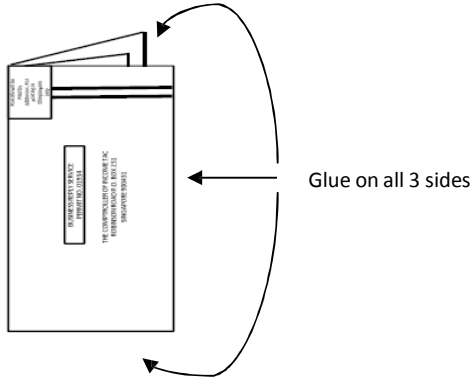
- 1) Fold along the dotted line with the mailing details exposed.



- 2) Fold your Giro application form into smaller piece and insert within the envelope.



- 3) Seal all 3 sides with glue.

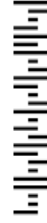


Fold along the dotted line

Postage will be paid by addressee. For posting in Singapore only.

**PRIVATE AND CONFIDENTIAL**

BUSINESS REPLY SERVICE  
PERMIT NO. 01934



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