



INLAND REVENUE
AUTHORITY
OF SINGAPORE

User Guide

View S45 Notices/ Letters

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Logging in and Accessing S45 e-Services via myTax Portal

INLAND REVENUE AUTHORITY OF SINGAPORE

Singapore Government
Integrity · Service · Excellence

Feedback | Technical FAQ (PDF, 2.17 MB)

Announcement: myTax Portal will not be available on 20 Jan 2019 (Sun), 2:00 AM to 4:00 PM (Singapore time). We apologise for any inconvenience caused.

Weekly maintenance hours (Singapore time):
Wed 2:00 AM - 6:00 AM | Sun 2:00 AM - 8:30 AM

Login to myTax Portal

- Personal Tax**
with SingPass
- Business Tax**
with CorpPass
- Tax Agent Login**
- Business Client**
with CorpPass
- Individual Client**
with CorpPass and IRAS Authorisation Code
- > **Client Notice of Transfer**
using CorpPass
- > **Request SingPass/ CorpPass**

Step	Action / Note
	Logging in to myTax Portal – Go to https://mytax.iras.gov.sg
1	<ul style="list-style-type: none">- For Individual payer, select Personal Tax- For Business or Company, select Business Tax- For Tax Agent, select Business Client

Logging in and Accessing S45 e-Services via myTax Portal

QR Code

Login

SingPass ID

Password

Cancel Login →

Forgot [SingPass ID](#) or [password](#)?

Don't have an account? [Register now](#)

Step	Action / Note
	If you are an individual payer, login with SingPass
1	Enter the following: - SingPass ID - Password
2	Click on Login
3	Complete the 2-Step Verification (2FA) with either SMS OTP or Token OTP.

Logging in and Accessing S45 e-Services via myTax Portal



Contact Us | Feedback | Sitemap | FAQ

CorpPass is now the ONLY login method for corporate transactions with the Government

Your entity can now transact with more than 140 government digital services. Register for CorpPass now to prevent any disruption to your business transactions!

Log in with CorpPass

 Remember Entity ID

Forgot [Entity / CorpPass ID](#) or [Password](#)

Cancel

Login ▶

Step	Action / Note
	If you are an authorised personnel of a Business or Company, login with CorpPass
1	Enter the following: <ul style="list-style-type: none">- Business or Company's UEN/Entity ID- Your CorpPass ID- Your Password
2	Click on Login
3	Complete the 2-Step Verification (2FA) with either SMS OTP or Token OTP.

Viewing S45 Notices/ Letters

The screenshot shows the myTax Portal interface. At the top, there is a navigation bar with a 'Tax Ref No.' field, 'Email Us (myTax Mail)', 'Notices/Letters', 'Account', and 'Logout' options. Below this is a secondary navigation bar with 'Overview', 'Corporate Tax', 'GST', 'Employee', 'More', and a 'Search' button. A dropdown menu is open under 'Notices/Letters', listing 'Corporate Tax', 'GST', 'PIC Scheme', 'Partnership', 'Property', 'Tax Clearance', 'AEOI', and 'S45'. The 'S45' option is highlighted with a blue bar and a black border. Below the navigation bars, there is a banner image of a modern building. Underneath the banner, it says 'Last login on Wednesday, 26 Jun 2019 7:30 PM (Singapore time)'. A large white box contains the text: 'Welcome to myTax Portal!', 'myTax Portal is a secured, personalised portal for you to view and manage your tax transactions with IRAS, at your convenience.', and 'Use the navigation bar above to access a range of e-Services available to you.' At the bottom left, there is a 'RATE THIS E-SERVICE' button.

Step	Action / Note
1	Select Notices/Letters
2	Select S45

Viewing S45 Notices/ Letters

Navigation bar containing: Overview, GST, Employers, S45, Email Us (myTax Mail), Notices/Letters (6), Account, Logout, and a Search button.

Step	Action / Note
1	Click on IRAS Website to find out the types of notices that are available in View S45 Notices/Letters .

View S45 Notices/ Letters

Please check **IRAS website** for the types of notices that are available for viewing.

Category: **All** 4 Notices Acknowledgement 4

Filter Criteria

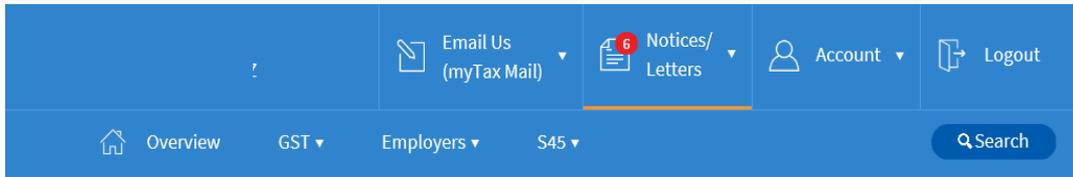
Document Type*

Date From* To*

Non-Resident Name or Acknowledgement No.

FILTER

Viewing S45 Notices/ Letters



View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category **All** 4 Notices acknowledgement 4

Filter Criteria

Document Type* Please select a Document Type

Date From* dd/mm/yyyy To* dd/mm/yyyy

Non-Resident Name or Acknowledgement No.

FILTER

129 records found

Download 200 records at a time (ZIP, estimated 50 MB)

Displaying Records 1 - 129 **DOWNLOAD**

Step	Action / Note
1	Select Category Notices
2	Select document type from the dropdown list
3	<p>Under Filter criteria, fill in</p> <ul style="list-style-type: none"> - the date of the Notice/Letter, or search using a range of date if you do not know the date. (compulsory); - the first few character of the non-resident's name or your filing acknowledgement number to refine your search (optional) - Click on Filter
	<p><u>Notes:</u></p> <ol style="list-style-type: none"> 1. The Confirmation of Payment letter will not be issued if you have made payment without e-Filing the Withholding Tax submission. If you have not e-File, please e-File by the due date. 2. The total number of records found based on your filter criteria will be reflected at the bottom with 200 records displayed at one time.

Viewing S45 Notices/ Letters

Overview
 GST
 Employers
 S45
 Email Us (myTax Mail)
 Notices/Letters 6
 Account
 Logout

Search

View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category
All 4
Notices
Acknowledgement 4

Filter Criteria

Document Type*

Date From* To*

Non-Resident Name or Acknowledgement No.

129 records found

Download 200 records at a time (ZIP, estimated 50 MB)

Displaying

Step	Action / Note
1	Select Category Acknowledgement
2	Select document type <ul style="list-style-type: none"> • S45 EFILING E-ACKNOWLEDGEMENT; or • S45 ODE E-ACKNOWLEDGEMENT; or • ACKNOWLEDGEMENT of NOTIFICATION PREFERENCE
3	Under Filter criteria, fill in <ul style="list-style-type: none"> - the date the S45 Withholding Tax record/document was submitted to IRAS, or search using a range of date if you do not know the date. (compulsory); - the filing acknowledgement number to refine your search (optional) - Click on Filter
	<p><u>Notes:</u></p> <ol style="list-style-type: none"> 1. Non-Resident Name cannot be used as a search criteria for Acknowledgement page. 2. The total number of records found based on your filter criteria will be reflected at the bottom with 200 records displayed at one time. 3. Only e-file records from 1 Jun 2020 onwards will be available

Viewing S45 Notices/ Letters

13586 records found

Displaying Records 1 - 200 (estimated 41.00KB per document) [DOWNLOAD](#)

S/N Document

S/N	Document	Non-Resident	Acknowledgement No.	Date
<input type="checkbox"/> 1	S45 CONFIR		391969	30 Jul 2019
<input type="checkbox"/> 2	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/> 3	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/> 4	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/> 5	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/> 6	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/> 7	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/> 8	S45 CONFIR		391985	25 Jul 2019

Records 1 - 200

Records 201 - 400

Records 401 - 600

Records 601 - 800

Records 801 - 1000

Records 1001 - 1200

Records 1201 - 1400

Records 1401 - 1600

Records 1601 - 1800

Records 1801 - 2000

Records 2001 - 2200

Records 2201 - 2400

Records 2401 - 2600

Records 2601 - 2800

Records 2801 - 3000

Records 3001 - 3200

Records 3201 - 3400

Records 3401 - 3600

Records 3601 - 3800

Records 3801 - 4000

Records 4001 - 4200

Records 4201 - 4400

Records 4401 - 4600

Records 4601 - 4800

Records 4801 - 5000

Step	Action / Note
1	To view the next 200 records, click on the ▼ icon at the Displaying box to select the range of records to be displayed.

Viewing S45 Notices/ Letters

View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category **All 12** Notices 7 Acknowledgement 5

Filter Criteria

Document Type* S45 CONFIRMATION OF PAYMENT, S45 ODE E-ACKNOWLEDGEMENT

Date From* 01/01/2020 To* 10/06/2020

Non-Resident Name or Acknowledgement No.

FILTER

14 records found

 Download 200 records at a time (ZIP, estimated 50 MB)

Displaying **DOWNLOAD**

1 - 14 of 14 Record(s)

[All Records](#) | Read | Unread

<input type="checkbox"/>	S/N	Document	Non-Resident Name	Acknowledgement No.	Date
<input type="checkbox"/>	1	S45 CONFIRMATION OF PAYMENT		399689	01 May 2020
<input type="checkbox"/>	2	S45 ODE E-Acknowledgement	-	397093	01 May 2020

Step	Action / Note
1	Click on the respective row to view the documents.
	<p><u>Notes:</u></p> <ol style="list-style-type: none"> The Notices/Letters are sorted by the date of the notice while Acknowledgement page are sorted by the date of submission to IRAS. Unread document will be marked with a blue line on the left border.

Downloading of S45 Notices/ Letters in bulk

View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category **All 12** Notices 7 Acknowledgement 5

Filter Criteria

Document Type* S45 CONFIRMATION OF PAYMENT, S45 ODE E-ACKNOWLEDGEMENT

Date From* 01/01/2020 To* 10/06/2020

Non-Resident Name or Acknowledgement No.

FILTER

14 records found



Download 200 records at a time (zip, estimated 50 MB)

Displaying Records 1 - 14

DOWNLOAD

1 - 14 of 14 Record(s)

[All Records](#) | Read | Unread

<input type="checkbox"/>	S/N	Document	Non-Resident Name	Acknowledgement No.	Date
<input type="checkbox"/>	1	S45 CONFIRMATION OF PAYMENT		399689	01 May 2020
<input type="checkbox"/>	2	S45 ODE E-Acknowledgement	-	397093	01 May 2020

Step

Action / Note

1

Click on **Download** to bulk download the documents displayed. The documents will be downloaded in a zipped PDF file format with file size 50MB.

To download the next 200 documents in bulk, select the range of records at the Displaying box, and click on Download.

Notes:

To download the documents, please disable the 'Pop-up' blocker.

Downloading of S45 Notices/ Letters in bulk

View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category **All 12** Notices 7 Acknowledgement 5

Filter Criteria

Document Type* S45 CONFIRMATION OF PAYMENT, S45 ODE E-ACKNOWLEDGEMENT

Date From* 01/01/2020 To* 10/06/2020

Non-Resident Name or Acknowledgement No.

FILTER

Step	Action / Note
1	Click on Save to save the zipped file into your preferred location.

Do you want to open or save Downloads.zip from niesv10u.irasortbp.gov.sg?

Open

Save

Cancel

x

Downloading of selected S45 Notices/ Letters

 **1035 records found**
Download 200 records at a time (ZIP, estimated 50 MB)
Displaying [DOWNLOAD](#)

[All Records](#) | [Read](#) | [Unread](#)

<input type="checkbox"/>	S/N	Document	Non-Resident Name	Acknowledgement No.	Date
<input type="checkbox"/>	21	S45 eFiling E-Acknowledgement	-	397713	06 Mar 2020
<input type="checkbox"/>	22	S45 eFiling E-Acknowledgement	-	397711	06 Mar 2020
<input type="checkbox"/>	23	S45 ODE E-Acknowledgement	-	397630	02 Mar 2020
<input type="checkbox"/>	24	S45 ODE E-Acknowledgement	-	396995	28 Jan 2020
<input type="checkbox"/>	25	S45 CONFIRMATION OF PAYMENT		396995	20 Jan 2020
<input type="checkbox"/>	26	S45 CONFIRMATION OF PAYMENT		395984	20 Jan 2020
<input type="checkbox"/>	27	S45 CONFIRMATION OF PAYMENT		395216	20 Jan 2020

« First < 1 **2** 3 4 5 6 7 8 9 10 > Last »

Page 2 of 10

[DOWNLOAD SELECTED](#)

Step	Action / Note
1	Checked the Checkbox of the documents you wish to download.
2	Click Download Selected to download selected documents. The selected documents will be downloaded in a zipped PDF file size 50MB.

Downloading of selected S45 Notices/ Letters

View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category **All 12** Notices 7 Acknowledgement 5

Filter Criteria

Document Type* S45 CONFIRMATION OF PAYMENT, S45 ODE E-ACKNOWLEDGEMENT

Date From* 01/01/2020 To* 10/06/2020

Non-Resident Name or Acknowledgement No.

FILTER

Step	Action / Note
1	Click Save to download and save the zipped file into your preferred location.

Do you want to open or save Downloads.zip from niesv10u.irasortbp.gov.sg?

Open

Save

Cancel

x

Contact information

For enquiries on this user guide, please call (65) 63567012 (Withholding Tax) or email [myTax mail](#)

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