



INLAND REVENUE  
AUTHORITY  
OF SINGAPORE

# User Guide

View Payment Plan

# View Payment Plan

**Step 1**  
Click on "View Payment Plan".

The screenshot shows the myTax Mail user interface. At the top, there is a navigation bar with 'myTax Mail', 'Notices', 'Account', and 'Logout'. Below this is a secondary navigation bar with 'Overview', 'Individuals', 'Property', 'S45', and 'More'. A banner image of a modern building is displayed. Below the banner, it says 'Last login on Monday, 13 Feb 2017 11:39 AM (Singapore time)'. On the right side, a dropdown menu is open under the 'Account' tab, listing several options: 'Change IRAS PIN', 'Pay Your Tax Online', 'Late Filing and Payment Matters', 'Update Contact Details', 'View Account Summary', and 'View Payment Plan'. The 'View Payment Plan' option is circled in red. Below the menu, the 'Account Summary' section shows '1 - 1 of 1 Record(s)'. A table with columns 'Type', 'Balance', and 'Actions' contains one row: 'Income Tax' with a balance of 'SS 41,508.14 (DR)' and a 'VIEW DETAILS' button.

Type	Balance	Actions
Income Tax	SS 41,508.14 (DR)	<a href="#">VIEW DETAILS</a>

**Step 2**  
Click on **“View Plan”**.

### Payment Plan Summary PRINT

Type	Bank Account	Actions
Income Tax	DBS/POSB XXXXX611	<a href="#">VIEW PLAN</a>

**Step 3**

Your payment plan details will be displayed.

### Payment Plan Details

 PRINT

[< Back to Payment Plan Summary](#)

The deduction will be on the **6th of the month**. If the deduction is unsuccessful, we will attempt to deduct the amount again on the 20th. Please maintain sufficient funds in your bank account.

Type	Bank Account
Income Tax	DBS/POSB XXXXXX611

Payment Month	Amount (S\$)
Oct 2016	412.00
Nov 2016	412.00
Dec 2016	412.00
Jan 2017	412.00

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