



INLAND REVENUE
AUTHORITY
OF SINGAPORE

User Guide

View S45 Notices/ Letters

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Viewing S45 Notices/ Letters

The screenshot shows the myTax Portal interface. At the top, there is a navigation bar with links for 'Email Us (myTax Mail)', 'Notices/Letters', 'Account', and 'Logout'. Below this, there is a secondary navigation bar with 'Overview', 'Corporate Tax', 'GST', 'Employee', 'More', and a search bar. The 'Notices/Letters' dropdown menu is open, showing a list of categories: Corporate Tax, GST, PIC Scheme, Partnership, Property, Tax Clearance, AEOI, and S45. The 'S45' option is highlighted with a blue background and a black border. Below the navigation bar, there is a banner image of a modern building. Below the banner, there is a message: 'Last login on Wednesday, 26 Jun 2019 7:30 PM (Singapore time)'. Below this, there is a large white box with the text: 'Welcome to myTax Portal!', 'myTax Portal is a secured, personalised portal for you to view and manage your tax transactions with IRAS, at your convenience.', and 'Use the navigation bar above to access a range of e-Services available to you.' At the bottom left, there is a star icon and the text 'RATE THIS E-SERVICE'.

Step	Action / Note
1	Select Notices/Letters
2	Select S45

Viewing S45 Notices/ Letters

View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category: **All** (4) Notices Acknowledgement (4)

Filter Criteria

Document Type* Please select a Document Type

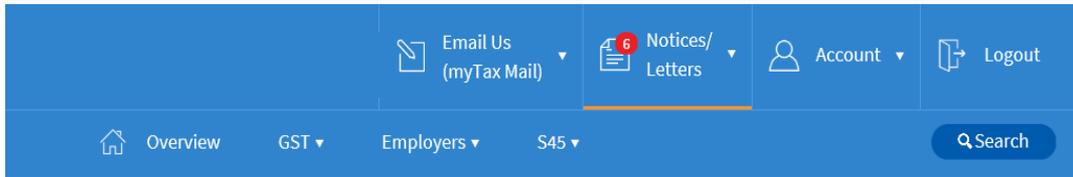
Date From* dd/mm/yyyy To* dd/mm/yyyy

Non-Resident Name or Acknowledgement No.

FILTER

Step	Action / Note
	Note: You may click on IRAS Website to find out the types of notices that are available in View S45 Notices/Letters .

Viewing S45 Notices/ Letters



View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category **All** 4 Notices Acknowledgement 4

Filter Criteria

Document Type* Please select a Document Type

Date From* dd/mm/yyyy To* dd/mm/yyyy

Non-Resident Name or Acknowledgement No.

FILTER

129 records found

Download 200 records at a time (ZIP, estimated 50 MB)

Displaying Records 1 - 129 **DOWNLOAD**

Step	Action / Note
1	Select Category Notices
2	Select document type from the dropdown list
3	<p>Under Filter criteria, fill in</p> <ul style="list-style-type: none"> - the date of the Notice/Letter, or search using a range of date if you do not know the date. (compulsory); - the first few character of the non-resident's name or your filing acknowledgement number to refine your search (optional) - Select Filter
	<p>Note:</p> <ol style="list-style-type: none"> 1. The Confirmation of Payment letter will not be issued if you have made payment without e-Filing the Withholding Tax submission. If you have not e-File, please e-File by the due date. 2. The total number of records found based on your filter criteria will be reflected at the bottom with 200 records displayed at one time.

Viewing S45 Notices/ Letters

[Email Us \(myTax Mail\)](#) |
 [Notices/ Letters 6](#) |
 [Account](#) |
 [Logout](#)

[Overview](#) |
 [GST](#) |
 [Employers](#) |
 [S45](#) |

View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category All 4 Notices Acknowledgement 4

Filter Criteria

Document Type*

Date From* To*

Non-Resident Name or Acknowledgement No.

FILTER

129 records found

Download 200 records at a time (ZIP, estimated 50 MB)

Displaying DOWNLOAD

Step	Action / Note
1	Select Category Acknowledgement
2	Select document type <ul style="list-style-type: none"> S45 EFILING E-ACKNOWLEDGEMENT; or S45 ODE E-ACKNOWLEDGEMENT; or ACKNOWLEDGEMENT of NOTIFICATION PREFERENCE
3	Under Filter criteria, fill in <ul style="list-style-type: none"> - the date the S45 Withholding Tax record/document was submitted to IRAS, or search using a range of date if you do not know the date. (compulsory); - the filing acknowledgement number to refine your search (optional) - Select Filter
	Note: <ol style="list-style-type: none"> 1. Non-Resident Name cannot be used as a search criteria for Acknowledgement page. 2. The total number of records found based on your filter criteria will be reflected at the bottom with 200 records displayed at one time. 3. Only e-file records from 1 Jun 2020 onwards will be available.

Viewing S45 Notices/ Letters

13586 records found

Displaying Records 1 - 200 (Estimated 41.00KB per document) [DOWNLOAD](#)

[All Records](#) | [Read](#) | [Unread](#)

<input type="checkbox"/>	S/N	Document	n-Resident	Acknowledgement No.	Date
<input type="checkbox"/>	1	S45 CONFIR		391969	30 Jul 2019
<input type="checkbox"/>	2	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/>	3	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/>	4	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/>	5	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/>	6	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/>	7	S45 CONFIR		391985	25 Jul 2019
<input type="checkbox"/>	8	S45 CONFIR		391985	25 Jul 2019

Step	Action / Note
1	To view the next 200 records, select the icon  at the Displaying box to select the range of records to be displayed.
	<p>Note:</p> <ol style="list-style-type: none"> The Notices/Letters are sorted by the date of the notice/letters while Acknowledgement pages are sorted by the date of submission to IRAS. Unread documents will be marked with a blue line on the left border.

Viewing S45 Notices/ Letters

View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category **All 12** Notices 7 Acknowledgement 5

Filter Criteria

Document Type* S45 CONFIRMATION OF PAYMENT, S45 ODE E-ACKNOWLEDGEMENT

Date From* 01/01/2020 To* 10/06/2020

Non-Resident Name or Acknowledgement No.

FILTER

14 records found

Download 200 records at a time (ZIP, estimated 50 MB)

Displaying Records 1 - 14 **DOWNLOAD**

1 - 14 of 14 Record(s)

[All Records](#) | Read | Unread

<input type="checkbox"/>	S/N	Document	Non-Resident Name	Acknowledgement No.	Date
<input type="checkbox"/>	1	S45 CONFIRMATION OF PAYMENT		399689	01 May 2020
<input type="checkbox"/>	2	S45 ODE E-Acknowledgement	-	397093	01 May 2020

Step	Action / Note
1	Select the respective row to view the documents
	<p>Note: To view the documents, please disable the 'Pop-up' blocker under the Settings of the browser used:</p> <p>Microsoft Edge</p> <ol style="list-style-type: none"> Click on Cookies and site permissions - > Pop-ups and redirects Ensure that "Block (recommended)" is turned off. <p>Google Chrome</p> <ol style="list-style-type: none"> Click on Privacy and security > Site Settings > Pop-ups and redirects Ensure that "Sites can send pop-ups and use redirects" is selected. <p>Safari</p> <ol style="list-style-type: none"> Click on General Ensure that "Block Pop-ups" is disabled

Downloading of S45 Notices/ Letters in bulk

View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category **All 12** Notices 7 Acknowledgement 5

Filter Criteria

Document Type* S45 CONFIRMATION OF PAYMENT, S45 ODE E-ACKNOWLEDGEMENT

Date From* 01/01/2020 To* 10/06/2020

Non-Resident Name or Acknowledgement No.

FILTER

14 records found



Download 200 records at a time (zip, estimated 50 MB)

Displaying **Records 1 - 14**

DOWNLOAD

1 - 14 of 14 Record(s)

[All Records](#) | Read | Unread

<input type="checkbox"/>	S/N	Document	Non-Resident Name	Acknowledgement No.	Date
<input type="checkbox"/>	1	S45 CONFIRMATION OF PAYMENT		399689	01 May 2020
<input type="checkbox"/>	2	S45 ODE E-Acknowledgement	-	397093	01 May 2020

Step

Action / Note

1

Select **Download** to bulk download the documents displayed.

2

To download the next 200 documents in bulk, select the range of records at the Displaying box, and select **Download**.

Note:

- To download the documents, please disable the 'Pop-up' blocker under the browser settings. Refer to the guide in Slides 7.
- The documents will be downloaded in a zipped PDF file format with file size 50MB.

Downloading of S45 Notices/ Letters in bulk

View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category **All 12** Notices 7 Acknowledgement 5

Filter Criteria

Document Type* S45 CONFIRMATION OF PAYMENT, S45 ODE E-ACKNOWLEDGEMENT

Date From* 01/01/2020 To* 10/06/2020

Non-Resident Name or Acknowledgement No.

FILTER

Step	Action / Note
1	Select Save to save the zipped file into your preferred location

Do you want to open or save Downloads.zip from niesv10u.irasortbp.gov.sg?

Open

Save

Cancel

x

Downloading of selected S45 Notices/ Letters

1035 records found

Download 200 records at a time (ZIP, estimated 50 MB)

Displaying Records 1 - 200 **DOWNLOAD**

[All Records](#) | [Read](#) | [Unread](#)

<input type="checkbox"/>	S/N	Document	Non-Resident Name	Acknowledgement No.	Date
<input type="checkbox"/>	21	S45 eFiling E-Acknowledgement	-	397713	06 Mar 2020
<input type="checkbox"/>	22	S45 eFiling E-Acknowledgement	-	397711	06 Mar 2020
<input type="checkbox"/>	23	S45 ODE E-Acknowledgement	-	397630	02 Mar 2020
<input type="checkbox"/>	24	S45 ODE E-Acknowledgement	-	396995	28 Jan 2020
<input type="checkbox"/>	25	S45 CONFIRMATION OF PAYMENT		396995	20 Jan 2020
<input type="checkbox"/>	26	S45 CONFIRMATION OF PAYMENT		395984	20 Jan 2020
<input type="checkbox"/>	27	S45 CONFIRMATION OF PAYMENT		395216	20 Jan 2020

« First < 1 **2** 3 4 5 6 7 8 9 10 > Last »

Page 2 of 10

DOWNLOAD SELECTED

Step	Action / Note
1	Select the Checkbox of the documents you wish to download
2	Select Download Selected to download selected documents
	Note: The selected documents will be downloaded in a zipped PDF file size 50MB

Downloading of selected S45 Notices/ Letters

View S45 Notices/ Letters

Please check [IRAS website](#) for the types of notices that are available for viewing.

Category **All 12** Notices 7 Acknowledgement 5

Filter Criteria

Document Type* S45 CONFIRMATION OF PAYMENT, S45 ODE E-ACKNOWLEDGEMENT

Date From* 01/01/2020 To* 10/06/2020

Non-Resident Name or Acknowledgement No.

FILTER

Step	Action / Note
1	Select Save to download and save the zipped file into your preferred location

Do you want to open or save Downloads.zip from niesv10u.irasortbp.gov.sg?

Open

Save

Cancel

x

Contact information

For enquiries on this user guide, please call (65) 63567012 (Withholding Tax) or email [myTax mail](#)

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