

Reason(s) for the appeal	
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Part 3 — Declaration by Employer

I declare that:

- a) all the information and documents submitted by me is correct and true; and
- b) the employee is not the business owner⁴ or an employer trading in his/her own personal capacity⁵.

Please be informed that the giving of false information to a public servant is an offence under Section 182 of the Penal Code, and may also subject you to criminal liability for other serious offences such as cheating and forgery.

Full Name⁶	
NRIC / FIN no.	
Designation	
Signature⁷	
Contact No. and Email Address	
Date of declaration (DD/MM/YYYY)	

⁴ Business owners are defined as follows:

- a. Sole proprietor of a sole-proprietorship;
- b. Partners of a partnership (including general partnership, limited liability partnership and limited partnership); and
- c. Both a shareholder and director of a company.

⁵ Employers trading in their own capacity include, but are not limited to, hawkers who do not have UEN, and employers hiring local personal drivers or local domestic helpers.

⁶ The full name as indicated in the NRIC or Employment Work Pass.

⁷ The form should be signed by the Business Owner (Sole-Proprietor / Partner / Company Director).