

The Chief Assessor  
 55 Newton Road, Revenue House  
 SINGAPORE 307987  
 Contact Person: Ms May Chan  
 Tel: 6351 2483

**APPLICATION FORM FOR THE DEFERMENT  
 OF ASSESSMENT UNDER SECTION 2(3) OF  
 THE PROPERTY TAX ACT**



**INLAND REVENUE  
 AUTHORITY  
 OF SINGAPORE**

**Important:**

This form may take you approximately 15 minutes to fill in.

1. You will need the following information to fill in the form:
  - a) Tenancy agreements for units which are let out
  - b) Tenancy agreements for units which are sublet by head tenant (if applicable)
2. Please ensure that all questions are answered by filling in the applicable fields.
3. This application will be rejected if the information provided is incomplete or unclear.

**Section A: Particulars of Property**

Land Description (MK/TS\* & Lot Nos.) \_\_\_\_\_

Property Tax Account No. \_\_\_\_\_

Name of Development \_\_\_\_\_

Address of Property \_\_\_\_\_

Total No. of Units \_\_\_\_\_

Total No. of Units Let Out \_\_\_\_\_

Total No. of Units Sublet (If applicable) \_\_\_\_\_

\* delete if not applicable

**Section B: Details of Lettings**

Please answer the following questions by ticking the appropriate box.

	Yes	No
Q1. Is a minimum of 25% of the units in the development let on tenancies of at least 1 year, on arm's length basis, to unrelated parties and do not have termination clause in the tenancy agreements?	<input type="checkbox"/>	<input type="checkbox"/>
Q2. Is the development wholly let to one head tenant? <i>If the answer to the above question is "Yes", we require your head tenant to furnish the information requested for under Section E</i>	<input type="checkbox"/>	<input type="checkbox"/>
Q3. Are the units in the development let/sublet and used for purposes approved by the authorities?	<input type="checkbox"/>	<input type="checkbox"/>
Q4. Have you started marketing the proposed development on the en-bloc property?	<input type="checkbox"/>	<input type="checkbox"/>

**Section C: Details of all units that are leased on tenancies which meet the minimum criteria**

Address		Tenancy Start Date	Tenancy End Date	Duration of Tenancy	Monthly Rent	Name of Tenant	UEN/NRIC/FIN/Passport No.	Early Termination Clause
House No.	Unit No.	DD/MM/YY	DD/MM/YY	(mths)	(Gross)			(Yes/No)



**Section E: Details of all units that are sublet by the head tenant (If applicable)**

Address		Tenancy Start Date	Tenancy End Date	Duration of Tenancy	Monthly Rent	Name of Subtenant	UEN/NRIC/FIN/ Passport No.	Early Termination Clause
House No.	Unit No.	DD/MM/YY	DD/MM/YY	(mths)	(Gross)			(Yes/No)

**Section F: Declaration (To be filled by head tenant, if applicable)**

I declare that the information submitted is true, correct and complete.

\_\_\_\_\_  
Name of Tenant

\_\_\_\_\_  
Name, Designation & Signature of Authorised Signatory

NRIC \_\_\_\_\_

Contact No. \_\_\_\_\_

Email Address \_\_\_\_\_

Date \_\_\_\_\_

UEN: \_\_\_\_\_