



<b>Reason(s) for the appeal</b>	
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### Part 3 — Declaration by Employer

I declare that:

- a) all the information and documents submitted by me is correct and true; and
- b) the employee is not the business owner<sup>4</sup> or an employer trading in his/her own personal capacity<sup>5</sup>.

Please be informed that the giving of false information to a public servant is an offence under Section 182 of the Penal Code, and may also subject you to criminal liability for other serious offences such as cheating and forgery.

<b>Full Name<sup>6</sup></b>	
<b>NRIC / FIN no.</b>	
<b>Designation</b>	
<b>Signature<sup>7</sup></b>	
<b>Contact No. and Email Address</b>	
<b>Date of declaration (DD/MM/YYYY)</b>	

<sup>4</sup> Business owners are defined as follows:

- a. Sole proprietor of a sole-proprietorship;
- b. Partners of a partnership (including general partnership, limited liability partnership and limited partnership); and
- c. Both a shareholder and director of a company.

<sup>5</sup> Employers trading in their own capacity include, but are not limited to, hawkers who do not have UEN, and employers hiring local personal drivers or local domestic helpers.

<sup>6</sup> The full name as indicated in the NRIC or Employment Work Pass.

<sup>7</sup> The form should be signed by the Business Owner (Sole-Proprietor / Partner / Company Director).