

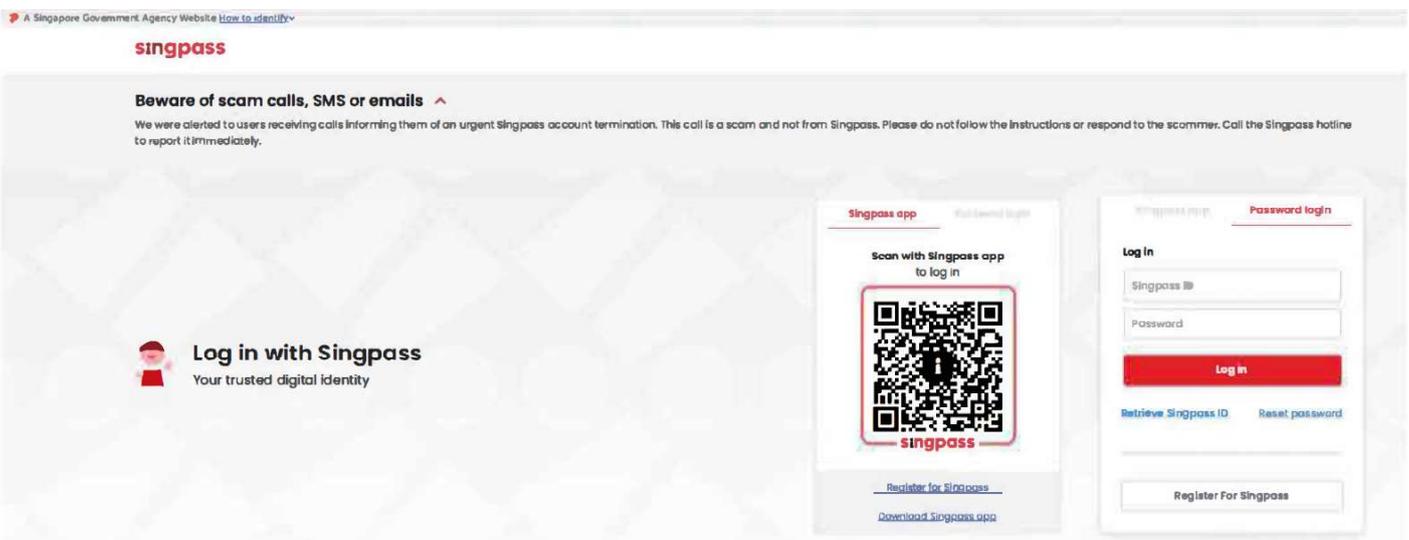
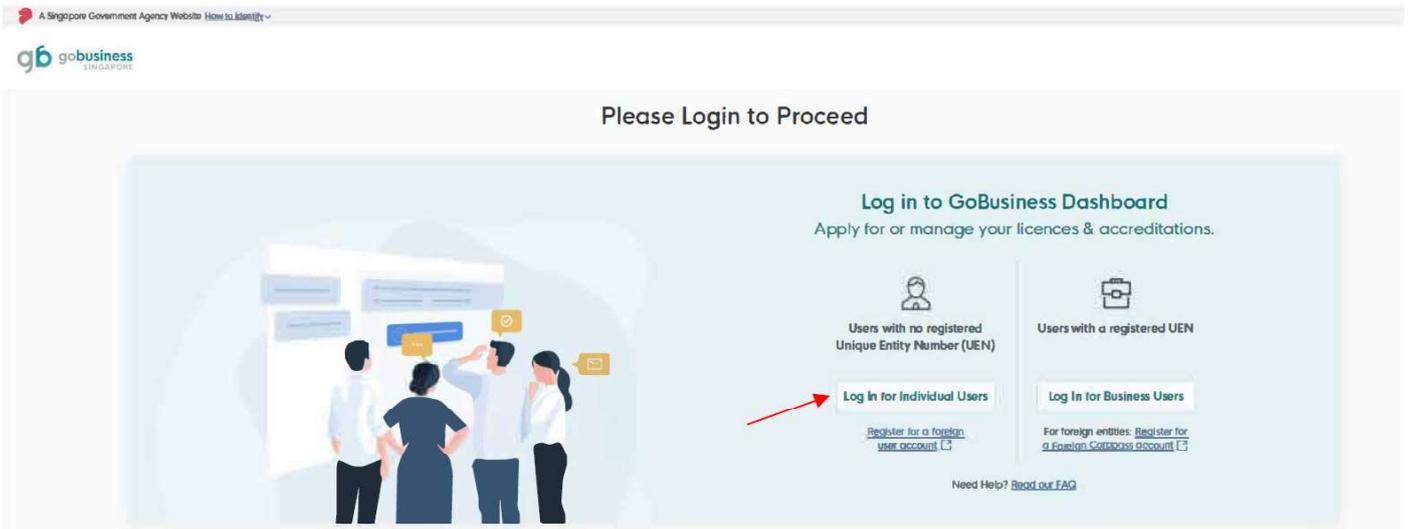


**IRAS – Inland Revenue Authority of Singapore
(Renew Licence Application System Guide)**

Licence Application

Login and Registration

Go to <https://www.gobusiness.gov.sg/licences> and click Login for Individual Users



Note: You may scan the QR with your SingPass app or enter SingPass ID and Password to log in.

Renew Expiring Licence

Click on Licences > My Licences > Due for Renewal > Choose Licence

My Licences
Last updated at 02:16pm [Sync](#)

All Licences (8) [Due for Renewal \(2\)](#) Active Licences (2) Other Licences (4) | Submit Returns (0)

LICENCE NAME AND NUMBER	AGENCY	STATUS	ISSUE DATE	EXPIRY DATE	ACTION
Appraiser's Licence (Lands and Buildings) Licence No. AD250101-01-2802D - IRAS	IRAS	Due for Renewal	28 Jan 2025	28 Feb 2025	Select Action View Form Amend Renew
Appraiser's Licence (Lands and Buildings) Licence No. AD041-2010023K - IRAS	IRAS	Due for Renewal	1 Mar 2023	31 Dec 2027	

Note: Click Renew to proceed.

General Information

A Singapore Government Agency Website [View Site Map](#)

gb go**business**

- General Info
- Application Details
- Review Form
- Declaration
- Make Payment

You are applying to renew Appraiser's Licence (Lands and Buildings) (IRAS)

All fields are mandatory unless stated as optional. Please note that processing time may be delayed if incomplete or inaccurate information is submitted.

Estimated 15 mins to complete

STEP 1
General Information
Review and fill the following details for application.

Profile

I am applying

As an applicant

On behalf of applicant

Applicant Detail

Solution

Mr

Name

Default User

ID Type

NRIC

ID No.

****0169G

ID No.

****0169G

Email

defaultuser@gmail.com

Contact Number

+65 8771 1234

Address

Address Type

Singapore Address Foreign Address

Postal Code

460136

Retrieve Address

Block/House No.

136

Street Name

Bedok North Avenue 3

Floor/Level (Optional)

12

Unit (Optional)

111

Building Name

Bedok Tower

Reset Address

Save Draft Application Details

Note: Click Application Details to proceed.

Application Details

A Singapore Government Agency Website [View Site Map](#)

gb gobusiness

- General Info
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STEP 2
Application Details to renew Appraiser's Licence (Lands and Buildings) (IRAS)
Fill in the following details.

Licence Information

Licence No.
AD250101-01-2801D

Licensee Particulars (as per NRIC / FIN)

Name
Default User 12/66

ID Type
NRIC

ID Number
S4250169G 9/9

Citizenship
SINGAPORE CITIZEN

Sex
Male

Date of Birth
01/01/1999

Contact Number
+65 9771 1234

Email Address
defaultuser@gmail.com

Current Residential Address (as per NRIC)

Note: If there is a change of residential address after you last renewed your licence with IRAS, please submit a copy of your NRIC (front and back) in the "Supporting Documents" section.

Residential Address

Postal Code
460136 [Retrieve Address](#)

Block/House No. 136 Street Name BEDOK NORTH AVENUE 3

Floor/Level (Optional) 12 Unit (Optional) 111 Building Name (Optional) NIL

[Reset Address](#)

Note: If there is a change of residential address after you last renewed your licence with IRAS, please submit a copy of your NRIC (front and back) in the "Supporting Documents" section.

Current Employment Details

Note: If there is a change of employer after you last renewed your licence with IRAS, please submit a company's letter confirming that you will be acting as an Appraiser of the Company in the "Supporting Documents" section.

Employment Status
 Salaried Employee
 Self-employed

Name of Company
 Mandatory for Salaried employee
 11/20

Designation
 Mandatory for Salaried employee
 17/20

Date Joined
 Mandatory for Salaried employee
 17/20

Office Tel Number

Company Address

Postal Code
 [Retrieve Address](#)

Block/House No. **Street Name**

Floor/Level (Optional) **Unit (Optional)** **Building Name (Optional)**

[Reset Address](#)

Note: If there is a change of employer after you last renewed your licence with IRAS, please submit a company's letter confirming that you will be acting as an Appraiser of the Company in the "Supporting Documents" section.

Details of Professional Membership

SISV Membership Type
 13/20

SISV Membership No.
 13/20

[Validate](#)

Membership Status in 2025

I intend to renew my SISV membership and undertake to inform IRAS. If this does not happen, my licence will be revoked.

Yes
 No

Note: Click Validate to validate your SISV Membership.

Declaration

Have you been convicted in a court of law in any country?
 Yes
 No

Have you been declared a bankrupt?
 Yes
 No

Note: Check the declaration boxes accordingly.

Declaration

Have you been convicted in a court of law in any country?
 Yes
 No

Have you been declared a bankrupt?
 Yes
 No

Are you up-to-date with your CPF Medisave contributions?
 Yes
 No

Note: Medisave query applies to Self-Employed only.

Supporting Document(s)

Supporting Documents

Copy of NRIC / FIN (front and back) (Optional)

Only 1 file of 2 MB or less.
File name must have no more than 130 characters and no spaces. Only letters (a-z), numbers (0-9), underscores (_), and hyphens (-) are allowed.
Support only JPG, JPEG, GIF, DOC, DOCX, PDF format.

Drop a file here or click to upload

Authorization letter from new employer if applicable (Optional)

Only 1 file of 2 MB or less.
File name must have no more than 130 characters and no spaces. Only letters (a-z), numbers (0-9), underscores (_), and hyphens (-) are allowed.
A letter from the company where you will be acting as an appraiser for, verifying that upon the issuance of the license, you will be acting as an appraiser or valuer of the company.
Support only JPG, JPEG, GIF, DOC, DOCX, PDF format.

Drop a file here or click to upload

[← General Information](#) [Save Draft](#) [Review Form →](#)

Note: Click Review Form to proceed.

Review Form

A Singapore Government Agency Website [View in English](#)



General Info

Application Details

Review Form

Declaration

Make Payment

STEP 3

Review Form

Please review the following details carefully. You will not be able to edit these details when you proceed to the next step.

General Information

Profile

I am applying
As an applicant

Applicant Detail

Suffix
Mr
Name
Default User
ID Type & ID Number
NRIC: *****1169G
Email
defaultuser@gmail.com
Contact Number
+65 9771 1234
Address
136 Bedok North Avenue 3, #12-111 Bedok Tower, Singapore 460136

Application Details to renew Appraiser's Licence (Lands and Buildings) (IRAS)

Licence Information

Licence No.
AD250101-01-2801D

Licensee Particulars (as per NRIC / FIN)

Name
Default User
ID Type
NRIC
ID Number
S4250169G
Citizenship
SINGAPORE CITIZEN
Sex
Male
Date of birth
01/01/1999
Contact Number
+65 9771 1234
Email Address
defaultuser@gmail.com

Current Residential Address (as per NRIC)

Note: If there is a **change of residential address** after you last renewed your licence with IRAS, please submit a copy of your NRIC (front and back) in the "Supporting Documents" section.

Residential Address
136 BEDOK NORTH AVENUE 3, #12-111 NIL, Singapore 460136

Current Employment Details

Note: If there is a **change of employer** after you last renewed your licence with IRAS, please submit a company's letter confirming that you will be acting as an Appraiser of the Company in the "Supporting Documents" section.

Employment Status
Self-employed
Name of Company
Mandatory for Salaried employee
ABC Pte Ltd
Designation
Mandatory for Salaried employee
Valuation Manager
Date Joined
Mandatory for Salaried employee
01/01/2025
Office Tel Number
+65 6565 1234
Company Address
2 KITCHENER LINK, CITY SQUARE RESIDENCES, Singapore 207229

Details of Professional Membership

ISV Membership Type
Member
ISV Membership No.
VOP/2017/9997
Membership Status in 2025
Active
I intend to renew my ISV membership and undertake to inform IRAS. If this does not happen, my licence will be revoked.
Yes

Declaration

Have you been convicted in a court of law in any country?
No
Have you been declared a bankrupt?
No
Are you up-to-date with your CPF Medisave contributions?
Yes

Supporting Documents

Copy of NRIC / FIN (front and back) (Optional)
Only 1 file of 2 MB or less.
Support only JPG, JPEG, GIF, DOC, DOCX, PDF format.
[Upload File](#) (4.7 KB)

Authorisation letter from new employer if applicable (Optional)
Only 1 file of 2 MB or less.
A letter from the company where you will be acting as an appraiser for, verifying that upon the issuance of the license, you will be acting as an appraiser or valuer of the company.
Support only JPG, JPEG, GIF, DOC, DOCX, PDF format.
[Upload File](#) (15.6 KB)

[← Back to Edit](#) [Declaration →](#)

Note: Review your application details and click Declaration to proceed.

Declaration

A Singapore Government Agency Website

gb **g-business**
GOVERNANCE BUSINESS

- General Info
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STEP 4
Declaration
Please scroll to read and acknowledge the following clauses.

General Declaration
I declare that all the information given in this application form is true and correct.
I am aware that legal action may be taken against me if I had knowingly provided false information.
I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Appraiser's Licence (Lands and Buildings) (IRAS)
I certify that the all above statements are true and correct, and I undertake to update IRAS immediately if there are changes.
I accept that the licence issued will be revoked, and penalties applied if this declaration is false, or IRAS is not updated of changes in my details.

I hereby declare that all of the above is true.

[← Review Form](#) [Make Payment →](#)

Note: Check the declaration box and click Make Payment to proceed.

Payment

A Singapore Government Agency Website [Sign In/Logout](#)



Payment

Please review your fees and make payment.

DESCRIPTION	GST	AMOUNT
Appraiser's Licence (Lands and Buildings)		
Application Fee	-	\$125.00
	Subtotal	\$125.00
	Amount Payable	\$125.00

Payment method

Please choose a payment method.

We Accept  

Add Card Details

Card number

What is a CVC?

Save as my new default card

Note: Fill in your card details and click Make Payment to proceed.

Acknowledgement

We have received your application

Thank you for your application. You will receive updates on it via email.

Payment Summary

DESCRIPTION	GST	AMOUNT
Appraiser's Licence (Lands and Buildings)		
Application Fee	-	\$125.00
	Subtotal	\$125.00
	Total Paid	\$125.00

[Download Tax Invoice](#) Receipt No. TN250206000005

Next Steps

We will send you an email notification when there are changes to your application status. Alternatively, you may log in to track your status via the dashboard below.

For application enquiries, you may contact GoBusiness Helpdesk at 63363373 or email AskGo@zajcomsolutions.com.sg.

[Return to Dashboard](#)

Note: Click Download Tax Invoice to view the Payment Receipt. Upon agency's review, you shall receive a notification via email that your licence application is approved.

View Receipt

Tax Invoice
TN250206000005
6 February 2025, 09:55am



Applicant:
Default User
Payment Mode:
Credit Card - Visa

Appraiser's Licence (Lands and Buildings)

Inland Revenue Authority of Singapore (IRAS)
55, Newton Road, Revenue House, SINGAPORE 307987

GST Registration No.:
MB8100004

Application ID:
FR254227448

Payment Transaction ID:
pi_3GpKJfFCasrRKKCo3YnES9

DESCRIPTION	GST	AMOUNT
Application Fee	-	\$125.00

Subtotal	\$S125.00
Total Paid	\$S125.00

This tax invoice is issued by GoBusiness on behalf of the above-mentioned agencies.
This is a computer-generated receipt. No signature is required. Please print a copy of the receipt for your reference.

Page 1 of 1

Note: Once payment is successful, the licence certificate will be made available for downloading within 15 working days via dashboard.

View Application

The screenshot shows the 'My Submissions' page in the GoBusiness Licensing system. The page header includes the 'gobusiness' logo and navigation links for 'Dashboard', 'My Submissions', 'Licences', and 'Help'. A search bar is located below the header. The main content area is titled 'My Submissions' and indicates it was last updated at 10:09am. There are tabs for 'All Submissions', 'Action Required', 'Draft', 'Processing', and 'Completed'. A 'New' notification icon is present, with instructions to download payment invoices or licence files. Below this, a table lists the user's submissions. The first entry is an 'Appraiser's Licence (Lands and Buildings)' which is in an 'Approved' status. The application number is FR244220173 and the licence number is RLD041-20240003A. It was updated on 6 Feb 2025 at 10:06am. A 'Select Action' dropdown menu is visible for this submission.

Appraiser's Licence (Lands and Buildings)	Approved	Application: FR244220173 Licence: RLD041-20240003A	Updated: 6 Feb 2025, 10:06am	Select Action
Licence (Renewal) - W&S				

Note: Login to GoBusiness Licensing > Click My Submissions to view status of application.

View and Retrieve Licence

The screenshot shows the 'My Licences' page in the gobusiness portal. The page header includes the gobusiness logo and navigation links for Dashboard, My Submissions, Licences, and Help. A search bar is located at the top. The main content area is titled 'My Licences' and shows a last update time of 10:46am with a 'Sync' button. Below this, there are tabs for 'All Licences (8)', 'Due for Renewal (2)', 'Active Licences (3)', 'Other Licences (3)', and 'Submit Returns (0)'. The 'Active Licences (3)' tab is selected. A table displays the following data:

LICENCE NAME AND NUMBER	AGENCY	STATUS	ISSUE DATE	EXPIRY DATE	ACTION
Appraiser's Licence (Lands and Buildings) Licence No.: AD061-20100267 - IRAS	IRAS	Active	2 Jul 2024	31 Dec 2025	Select Action Download View Form Amend
Appraiser's Licence (Lands and Buildings) Licence No.: AD0307 - IRAS	IRAS	Active	3 Jul 2024	31 Dec 2025	
Appraiser's Licence (Lands and Buildings)					

A red arrow points to the 'Download' option in the dropdown menu for the first licence.

Note: Click on Licences > My Licences > Active Licences > Choose licence > Click Select Action > Click download to retrieve a PDF copy of your approved licence.