

## **ALL YOU NEED TO KNOW ABOUT**



# TAX FILING

This infographic provides answers to frequently asked questions regarding the various filing phases listed below.

RECEIVING FILING NOTIFICATION

**FILING** 

AFTER FILING



If this is your first time filing, you can watch our <u>New Taxpayer Journey Video</u> to have a quick glimpse of the tax journey!

## RECEIVING FILING NOTIFICATION

## I have received filing notification from IRAS. What should I do?

Here's an explanation of the different types of filing notifications sent by IRAS:

#### Filing Notification Type 1

File your 2025 tax return from 1 Mar to 18 April at IRAS myTax Portal.

#### What should you do?

You must log in to <u>myTax Portal</u> using your Singpass to submit your income tax filing.



SXXXX567A: You are under the No-Filing Service for 2025. Do CHECK your pre-filled income and relief claims in your 2025 tax return at IRAS myTax Portal from 1 Mar to 18 Apr. If there are changes to be made, you need to file a 2025 tax return by 18 Apr. If there are no changes to be made, your tax bill will be finalised based on the pre-filled information.

#### What should you do?

You can log in to myTax Portal between 1 Mar and 18 Apr to verify the auto-included information (e.g., Income and Pre-filled Reliefs) and make the necessary filing changes. You are not required to file if there are no changes to be made.

## I have not received any notification to file, do I need to file?

You may check your notification in myTax Portal.



If you receive a message saying "We will notify you once your tax bill is ready or if any action is required from you":

- No action is required from you at the moment.
- IRAS will inform you if any action is required from you.
- Otherwise, your Notice of Assessment will be finalised based on your income provided by your employer and previous year's relief claim.

## Do I need to do anything if my employer said that they have filed for me?

Your employer is under Auto-Inclusion Scheme (AIS) and has transmitted your income information to IRAS. The income information will be pre-filled in your tax filing.

However, this does not imply that employer has filed on your behalf as you are required to submit your tax filing if you have received the Filing Notification Type 1 above informing you to do so.



## When is the filing period?



The filing period for income earned in 2024 (for Year of Assessment 2025) is between **1 Mar 2025 and 18 Apr 2025**.



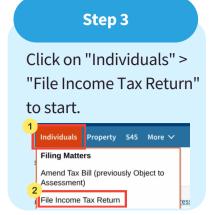
### How do I file my taxes?

## Step 1 Go to myTax Portal and select "Personal Tax". myTax Portal Login Personal Tax

#### Step 2

## Log in with your Singpass.

All Singapore Citizen, Permanent Resident or Foreign Identification Number (FIN) holder are eligible to apply for Singpass online.



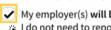
## My employer is under AIS but my income is not pre-filled. What should I do?

Simply select the box "My employer(s) will be transmitting my income details to IRAS"

What if my employment income details are not shown above?

- . If you are unsure whether your employer(s) will be transmitting your employment income details to IRAS, you may use Search AIS Organisation to check.
- If you were posted to work overseas for the whole year in 2024, you are not required to declare your employment income details.

Tick the box(es) that is/ are applicable.



My employer(s) will be transmitting my income details to IRAS. I do not need to report my employment income details.



You **do not** need to report the employment income on your own as IRAS will include the income transmitted by your employer when finalising your tax filing.

## What are the personal tax reliefs that I can claim?

Here are some commonly claimed reliefs:



- Spouse Relief
- **Qualifying Child Relief**
- **Parent Relief**
- **Course Fees Relief**
- Life Insurance Relief



As part of the SG60 package, a Personal Income Tax rebate will be granted to all tax residents individuals for Year of Assessment 2025. The rebate will be 60% of tax payable, capped at \$200.

You can use our Relief Checker to find out the tax relief(s) that you are eligible to claim for.

Do note that a personal income tax relief cap of \$80,000 applies to the total amount of tax reliefs claimed.



## How do I make changes after filing?



If you have filed online, you may refile your Income Tax Return **ONCE** by 18 Apr if there are any changes.

If you have received your tax bill, you may use the "Amend Tax Bill" digital service in myTax Portal to amend your tax bill ONCE within 30 days from the date stated on your tax bill.

## When will my tax bill be ready?

Most taxpayers should receive their tax bills from end April onwards.

If you require the tax bill for application purposes (e.g., applying for bank loan or grant), do check with the respective organisation for alternative acceptable documents.

## **Examples of alternative acceptable documents:**

- Payslips / IR8A (Obtainable from your employer)
- CPF Contribution Statement
- Consolidated Statement and Acknowledgement in myTax Portal after submitting tax filing



## **Step by Step e-Filing Guide**

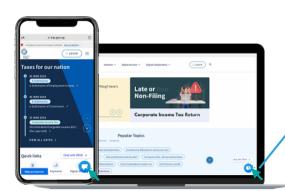


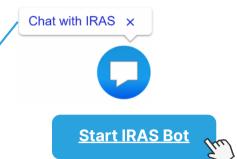
Refer to our step-by-step e-Filing Guide



## **IRAS Bot**

You can launch the IRAS bot by clicking 'Chat with IRAS' at the bottom right of the webpage.







## Other channels

For further assistance or clarification on your tax matters, you can



**Chat with us online** 

Our operating hours:

- 8am to 5pm for Mondays to Fridays (except Public Holidays)
- 8am to 1pm for Eve of Christmas, New Year and Chinese New Year



