

[SAMPLE]

To Comptroller of Income Tax
Inland Revenue Authority of Singapore

I, _____ of _____
Name of authorised signatory *Name of declarant registered charity or approved NPO*
("the declarant"), hereby declare that the following details of cash donations received by the declarant and disbursed by the same from the designated IPC fund for the year _____, as well as details of cash donation disbursed or not disbursed within 5 years from the dates of receipt of donations from the designated IPC fund, are true and correct:

Part A

Cash donation received				Cash donation disbursed			
Date	Name of donor	Amount	Donation receipt no.	Date	Name of IPC to which the donation is made	Amount	Donation receipt no.
Total cash donation received				Total cash donation disbursed			

Part B

	\$
Balance of cash donation not disbursed as at 1st January _____	
Add cash donation received during the year _____	
Less cash donation disbursed during the year _____	
Balance of cash donation not disbursed as at 31st December _____	

Part C

	\$
Cash donation received during year ()	
Less	
cash donation disbursed during year () +4	
cash donation disbursed during year () +3	
cash donation disbursed during year () +2	
cash donation disbursed during year () +1	
cash donation disbursed during year ()	
Cash donation not disbursed within 5 years from the date (year) of receipt of donation	

Name and signature of authorised signatory

Designation

Date