

To **Cancel Payment Plan**, please refer to **Steps 1 to 5**.

To **Re-activate Payment Plan**, please refer to **Steps 6 to 9**.

Step 1

Under **Account**, Click on **View/Cancel Payment Plan**

A Singapore Government Agency Website

INLAND REVENUE AUTHORITY OF SINGAPORE

XXX
Tax Ref No. 123456789A

Email Us (myTax Mail) Notices/Letters Account Logout

Overview Corporate Tax GST Employers Prop

Last login on Friday, 31 Jan 2020 2:20 PM (Singapore time).

Tax Filing Status

Corporate Tax

1 - 1 of 1 Record(s)

Form	Year of Assessment	Status	Date Due	Date
Form C-S	2018	Ready to File	30 Nov 2018	

Account Summary

1 - 2 of 2 Record(s)

[Apply Payment Plan](#) | [Pay Taxes](#)

Type	Balance	Actions
------	---------	---------

ary&LHMEntry=True

Step 2

Click on **Cancel Plan** for the payment plan that you wish to cancel

A Singapore Government Agency Website



XXX
Tax Ref No. 123456789A

Email Us (myTax Mail) | Notices/Letters | Account | Logout

Overview | Corporate Tax | GST | Employers | Property | S45 | Search

Payment Plan Summary

[SAVE AS PDF/ PRINT](#)

Type	Bank Account	Actions 
Corporate Tax	DBS/POSB XXXXX0011	VIEW PLAN CANCEL PLAN

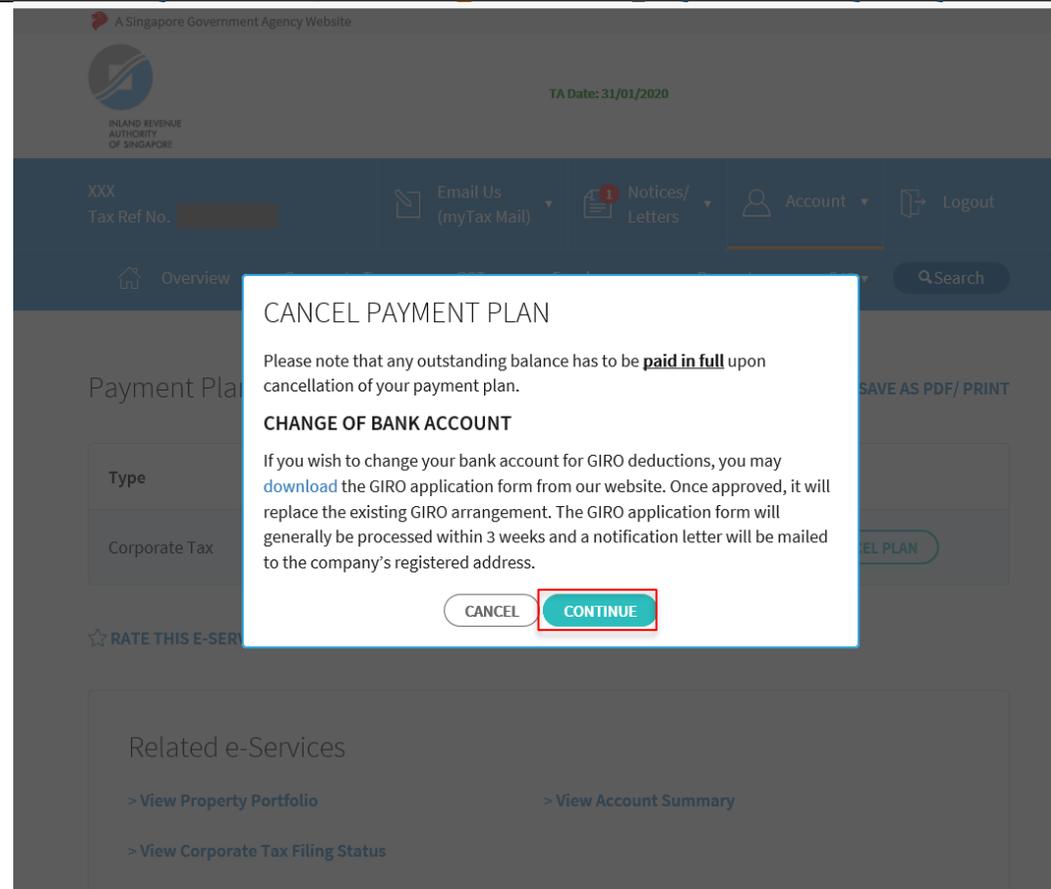
[★ RATE THIS E-SERVICE](#)

Related e-Services

- [> View Property Portfolio](#)
- [> View Account Summary](#)
- [> View Corporate Tax Filing Status](#)

Step 3

Read the pop-up message. Click on **Continue** if you wish to proceed to cancel your payment plan or click on **Cancel** to cancel the request



Step 4

Click on **Submit**

A Singapore Government Agency Website

INLAND REVENUE AUTHORITY OF SINGAPORE

XXX
Tax Ref No. 123456789A

Email Us (myTax Mail) | Notices/Letters | Account | Logout

Overview | Corporate Tax | GST | Employers | Property | S45 | Search

Cancel Payment Plan

[< Back to Payment Plan Summary](#)

Confirmation

You have requested to cancel your payment plan(s) for Corporate Tax under DBS/POSB bank account number XXXXXX0011.

Please pay any outstanding balance by 05 Feb 2020 to avoid late payment penalties.

[BACK TO PREVIOUS](#) [SUBMIT](#)

Inland Revenue Authority of Singapore

myTax Portal is a secured and personalised portal for you to view and manage your tax transactions with IRAS.

Contact | Feedback | Technical FAQ (PDF, 2.30 MB)

Report Vulnerability | Privacy Policy | Terms of Use | © 2020 Government of Singapore

Step 5

Upon successful cancellation of your payment plan, you will be brought to the **Acknowledgement** page

xxx
Tax Ref No. 123456789A

Email Us (myTax Mail) | Notices/Letters | Account | Logout

Overview | Corporate Tax | GST | Employers | Property | S45 | Search

Cancel Payment Plan

[SAVE AS PDF/PRINT](#)

Acknowledgement

Application Submitted

Name	XXX	Tax Ref No.	123456789A
Acknowledgement No.	397214	Date/ Time	31 Jan 2020 02:27:28 PM

Your payment plan(s) has been cancelled for the following tax account.

Please pay any outstanding balance by 05 Feb 2020 to avoid late payment penalties.

To make payment via internet banking, visit [Pay Taxes](#). For other e-payment modes, visit [IRAS Website](#).

Tax Account(s)	Bank Account	Tax Ref No.
Corporate Tax	DBS/POSB XXXXX0011	123456789A

Request submitted by
xxx

Step 6

Under Account, click on “**Apply for Payment Plan**”

Click on **Re-activate GIRO**

A Singapore Government Agency Website

IRAS
INLAND REVENUE
AUTHORITY
OF SINGAPORE

XXX
Tax Ref No. 123456789A

Email Us (myTax Mail) | Notices/Letters | Account | Logout

Overview | Employers | Property | S45

Tax Account

- Apply for Payment Plan**
- Pay Taxes
- View Account Summary
- View Late Filing Fee/ Summons
- View Payment Plan

Apply for Payment Plan through GIRO

1. Select Bank | 2. Select Account(s) | 3. Confirmation | 4. Acknowledgement

Note
You are able to reactivate GIRO via this service.
You can view your payment plan details under Account > View Payment Plan once your application is approved.

- Learn more about alternative ways to apply for GIRO for other banks
- Know more about GIRO deduction dates and how GIRO works

Re-activate GIRO arrangement

You have previously set up GIRO arrangement with IRAS but is currently inactive.

RE-ACTIVATE GIRO

Step 7

Select the **tax account(s)** and **bank account** that you wish to re-activate the GIRO arrangement

Click on **Proceed** to go to the **Confirmation** page

Refer to **Step 7b** if you wish to **edit** your payment plan

Apply for Payment Plan through GIRO

- 1. Select Bank
- 2. Select Account(s)**
- 3. Confirmation
- 4. Acknowledgement

Select the Tax Account(s) for which you wish to set up a payment plan.

1 - 3 of 3 Record(s)

<input type="checkbox"/>	Tax Account(s)	Bank	Balance	Payment Plan Details ⓘ	Remarks
<input checked="" type="checkbox"/>	Corporate Tax (Estimated Chargeable Income filed within qualifying period of YA 2020)	XXXXXX1832 GR PAC FII ▾	S\$13,142.02	S\$1,314.20 10 instalment(s) Feb '20 - Nov '20	Edit Plan
<input checked="" type="checkbox"/>	Corporate Tax [Other Assessment(s)]	XXXXXX1832 GR PAC FII ▾	S\$87,458.79	S\$87,458.79 1 instalment(s) Feb '20 - Feb '20	Edit Plan
	GST				Pending Approval ⓘ

Step 7b

Click on **Edit Plan**

Apply for Payment Plan through GIRO

- 1. Select Bank
- 2. Select Account(s)**
- 3. Confirmation
- 4. Acknowledgement

Select the Tax Account(s) for which you wish to set up a payment plan.

1 - 3 of 3 Record(s)

<input type="checkbox"/>	Tax Account(s)	Bank	Balance	Payment Plan Details ⓘ	Remarks
<input checked="" type="checkbox"/>	Corporate Tax (Estimated Chargeable Income filed within qualifying period of YA 2020)	XXXXXX1832 GR PAC FII ▾	S\$13,142.02	S\$1,314.20 10 instalment(s) Feb '20 - Nov '20	Edit Plan
<input checked="" type="checkbox"/>	Corporate Tax [Other Assessment(s)]	XXXXXX1832 GR PAC FII ▾	S\$87,458.79	S\$87,458.79 1 instalment(s) Feb '20 - Feb '20	Edit Plan
	GST				Pending Approval ⓘ

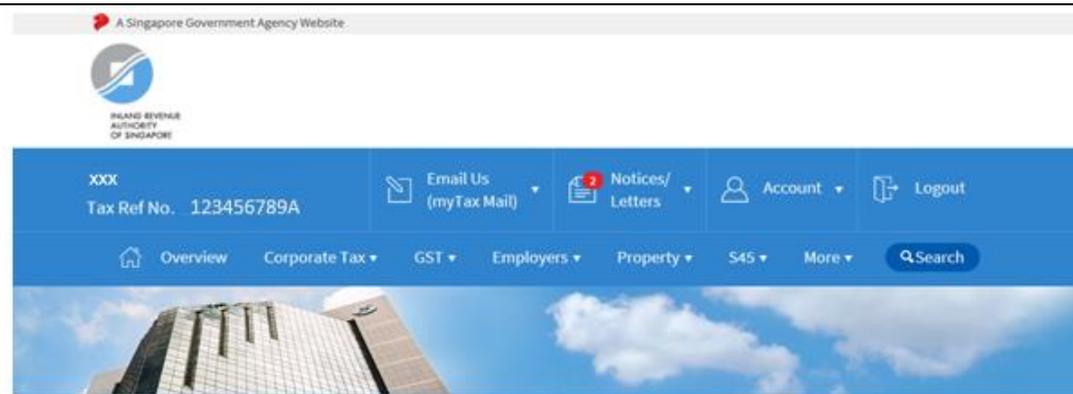
CANCEL

PROCEED

At the Edit Plan page, you can:

- Edit the **duration of your payment plan** by clicking on '+' to increase or '-' to reduce the number of months (applicable for Monthly plan only).

Click on **Update** after editing your payment plan or **Cancel** to go back to the original payment plan



Edit Plan

[< Back to Account Selection](#)

You are editing the payment plan for Corporate Tax

Payment Plan

Monthly Payment Amount

S\$3,302.02
Feb '20 - Feb '20

S\$1,640.00
Mar '20 - Aug '20

Payment Plan ⓘ
Monthly ▾

No. of months
- 7 +

Balance **S\$13,142.02**

Read the pop-up message

Click on **Continue** if you wish to proceed to request for an extended payment plan or **Cancel** to go back to the original payment plan

The screenshot shows the 'Payment Plan' interface for Corporate Tax. A pop-up message is displayed in the center, asking 'Are you appealing for extended instalments?'. The message includes a warning about a 5% penalty and lists required documents for review. The 'CONTINUE' button is highlighted with a red box.

You are editing the payment plan for Corporate Tax

Payment Plan

Monthly Payment Amount

Payment Plan (Monthly)

Balance

Are you appealing for extended instalments?

If you decide to proceed, please note that a **5% penalty may be imposed** and your request may subject to approval.

IRAS considers extended instalments only for taxpayers who declare to be in financial difficulty.

You may need to submit the following documents for our review:

- All the latest Bank Statement(s) (compulsory);
- Cash flow forecast for next 3 months;
- Latest customer/debtor listing; and
- Any other documents to show you have substantial expenses

Click "Continue" to proceed with your appeal.

Inland Revenue Authority of Singapore

myTax Portal is a secured and personalised portal for you to view and manage your tax transactions with IRAS.

Contact Feedback Technical FAQ (PDF, 2.30 MB)

© 2020 Government of Singapore

At the Edit Plan page, you can:

- Edit the **duration of your payment plan** by clicking on '+' to increase or '-' to reduce the number of months (applicable for Monthly plan only).

Click on **Update** after editing your payment plan or **Cancel** to go back to the original payment plan

Edit Plan

[< Back to Account Selection](#)

You are editing the payment plan for Corporate Tax

Payment Plan

Monthly Payment Amount

S\$3,302.02
Feb '20 - Feb '20

S\$1,640.00
Mar '20 - Aug '20

Payment Plan ⓘ **No. of months**

Monthly - 7 +

Balance S\$13,142.02

Extended Payment Plan

Only a minority of taxpayers require extended instalment

Monthly Payment Amount

S\$1,314.20
Feb '20 - Nov '20

Payment Plan **No. of months**

Monthly - 10 +

Tax Balance S\$13,142.02

Total Balance S\$13,142.02

Click on **Proceed** to go to the **Confirmation** page

Apply for Payment Plan through GIRO

1. Select Bank **2. Select Account(s)** 3. Confirmation 4. Acknowledgement

Select the Tax Account(s) for which you wish to set up a payment plan.

1 - 3 of 3 Record(s)

<input type="checkbox"/>	Tax Account(s)	Bank	Balance	Payment Plan Details ⓘ	Remarks
<input checked="" type="checkbox"/>	Corporate Tax (Estimated Chargable Income filed within qualifying period of YA 2020)	XXXXXX1832 GR PAC FII ▾	S\$13,142.02	S\$1,314.20 10 instalment(s) Feb '20 - Nov '20	Edit Plan
<input checked="" type="checkbox"/>	Corporate Tax [Other Assessment(s)]	XXXXXX1832 GR PAC FII ▾	S\$87,458.79	S\$87,458.79 1 instalment(s) Feb '20 - Feb '20	Edit Plan
	GST				Pending Approval ⓘ

CANCEL

PROCEED

Select the reason(s) for extending your payment plan and provide your contact details

Click on **Proceed** to go to the **Confirmation** page or **Back** to go back to the original payment plan

Apply for Payment Plan through GIRO

1. Select Bank

2. Select Account(s)

3. Confirmation

4. Acknowledgement

You are appealing for an extended instalment plan

Please provide the reason(s) for your appeal and keep any supporting documents as you may be contacted to submit them for our review.

Company/ Business is in financial difficulty due to:

- Slow collections
- Reduction in sales
- Increase in overheads
- Others, please specify:

- I confirm that the reason(s) provided above is true and agree to comply with the payment plan granted. I am aware that if I default on the agreed plan, IRAS may *
 - impose late payment penalties;
 - take enforcement actions to recover the amount owed;
 - deny subsequent request for GIRO arrangement.

Submission of Supporting Documents

You may need to submit the following documents for our review:

- All the latest Bank Statement(s) (compulsory);
- Cash flow forecast for next 3 months;
- Latest customer/ debtor listings; and
- Any other documents to show that you have substantial expenses

Contact Details

Name of Declarant : ABC DEF GHI

Designation * : DIRECTOR

Contact No. * : 65659898

Email * : ABC@y.com

BACK

PROCEED

Step 8

Confirm the payment plan details and click on **Submit**

Apply for Payment Plan through GIRO

1. Select Bank 2. Select Account(s) **3. Confirmation** 4. Acknowledgement

You have re-activated GIRO arrangement for your tax account(s).

For approved request(s), you may view the payment plan in Account > View Payment Plan by the next working day. As for request(s) that are pending approval, IRAS will review your appeal and inform you of the outcome within 15 working days.

Tax Account(s)	Bank	Balance	Payment Plan Details	Status
Corporate Tax (Estimated Chargable Income filed within qualifying period of YA 2020)	XXXXXX1832 GR PAC FIN	S\$13,142.02	S\$1,314.20 10 instalment(s) Feb '20 - Nov '20	Approved
Corporate Tax [Other Assessment(s)]	XXXXXX1832 GR PAC FIN	S\$87,458.79	S\$8,745.88 10 instalment(s) Feb '20 - Nov '20	Approved

You have provided the following reason(s) to appeal for extended instalments.

- Slow collections

I confirm that the reason(s) provided above is true and agree to comply with the payment plan granted.

I am aware that if the agreed plan is defaulted, IRAS may

- impose late payment penalties;
- take enforcement actions to recover the amount owed;
- deny subsequent request for GIRO arrangement.

Contact Details

Name of Declarant : ABC DEF GHI

Designation * : DIRECTOR

Contact No. * : 65659898

Email * : ABC@yahoo.com

BACK

SUBMIT

Step 9

Upon successful application, you will be brought to the **Acknowledgement** page that will show your application status and payment plan details

You can view the payment plan in **Account > View/Cancel Payment Plan** on the next working day

Apply for Payment Plan through GIRO

PRINT

1. Select Bank > 2. Select Account(s) > 3. Confirmation > 4. Acknowledgement

Acknowledgement

Application Submitted

Name	XXX	Tax Ref No.	123456789A
Acknowledgement No.	396080	Date/ Time	11 Nov 2019 05:42:57 PM

You have re-activated GIRO arrangement for your tax account(s).

For approved request(s), you may view the payment plan in Account > View Payment Plan by the next working day. As for request(s) that are pending approval, IRAS will review your appeal and inform you of the outcome within 15 working days.

Tax Account(s)	Bank	Balance	Payment Plan Details	Status
Corporate Tax (Estimated Chargeable Income filed within qualifying period of YA 2020)	XXXXXX1832 GR PAC FIN	S\$13,142.02	S\$1,314.20 10 instalment(s) Feb '20 - Nov '20	Approved
Corporate Tax [Other Assessment(s)]	XXXXXX1832 GR PAC FIN	S\$87,458.79	S\$8,745.88 10 instalment(s) Feb '20 - Nov '20	Approved

You have provided the following reason(s) to appeal for extended instalments.

- Slow collections

I confirm that the reason(s) provided above is true and agree to comply with the payment plan granted.
I am aware that if the agreed plan is defaulted, IRAS may
- impose late payment penalties;
- take enforcement actions to recover the amount owed;
- deny subsequent request for GIRO arrangement.

Contact Details

Name of Declarant : ABC DEF GHI

Designation * : DIRECTOR

Contact No. * : 65659898

Email * : ABC@yahoo.co.m