

User Guide

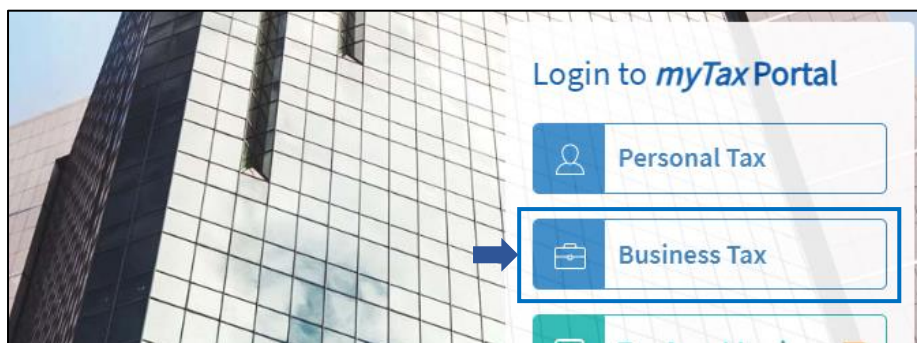
View Submission Status & Authorised Person's Details for Donation

Contents

View Submission Status 3

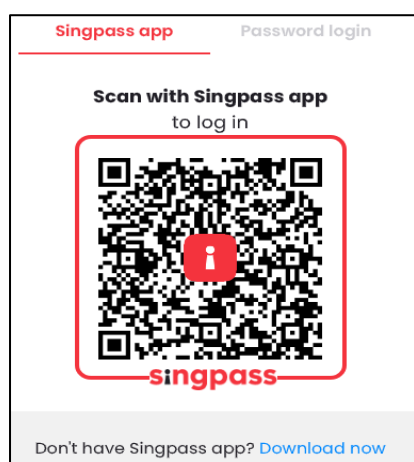
Authorised Person’s Details for Donation..... 5

View Submission Status

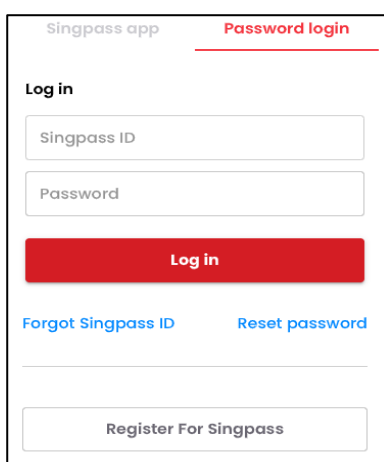


At [myTax Portal](#),

- Select Log in for **<Business Tax Matters with Corppass>**.



OR




Login using:

- Singpass App, or
- Password login



- Mouse over to **<More>**.
- Click **<View Submission Status & Authorised Person's Details for Donation>**.

 Overview

GST ▾

Employers ▾

More ▾

View Submission Status & Authorised Person's Details for Donation

Submission Status

View status of submitted files.

➡

VIEW

Authorised Person's Details

View or update authorised person's details.

VIEW / UPDATE

- To view your submission status, click <VIEW> at the View Submission Status & Authorised Person’s Details for Donation page

View Submission Status for Donation ⓘ

< Back to Donation Main Menu

Year Ending 31 Dec

➡

2022 ▾

SEARCH

- Select <Year> for Ending 31 Dec.
- Click <SEARCH>.
- List of files submitted will be displayed.

Search Result

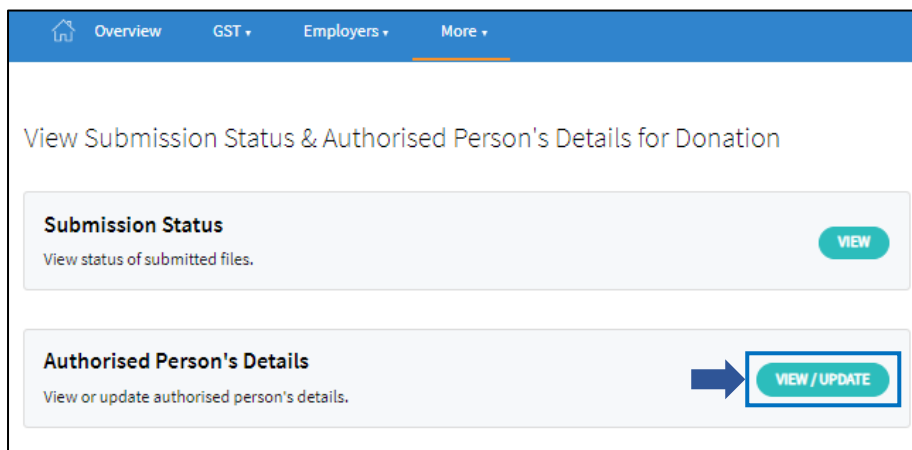
1 - 6 of 6 Record(s)

Submission Ref No. ↑↓	Submit via ↑↓	Year Ending 31 Dec ↑↓	Status ↑↓	Date/ Time ↑↓	Actions
ES22010223DONS5378609123	FILE UPLOAD	2022	SUBMITTED	01 Feb 2023 10:12 AM	<div>VIEW</div> ▾
ES22080223DONS5378614128	FILE UPLOAD	2022	SUBMITTED	08 Feb 2023 9:57 AM	<div>VIEW</div> ▾

Authorised Person's Details for Donation



- Mouse over to **<More>**.
- Click **<View Submission Status & Authorised Person's Details for Donation>**.



- To view or update authorised person's details, click **<VIEW/UPDATE>** at the View Submission Status & Authorised Person's Details for Donation page

Authorised Person's Details for Donation

[< Back to Donation Main Menu](#)

Note

All matters related to this e-Service will be directed to the named Authorised Person.

Name of Authorised Person*

XXX XXX

Designation*

XXX XXX123

Email Address*

ABC@GMAIL.COM

Please provide at least one of the following information

Office No.

88994455

Mobile No.

91234567

SAVE

- To update authorised person's details, click **<SAVE>** after updating

Contact Information

For enquiries on this user guide, please email data_mgmt@iras.gov.sg.

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